**Project proposal template**

|  |  |  |
| --- | --- | --- |
| **Project title** |  | |
| **Duration (max. 18 months)** |  | |
| **Name of applying organisation** | | **Country** |
| **Requested budget from SDC**  USD | | **Total budget of project, including applicant’s own financial resources and external contributions**  USD |
| **Date** | | **Signature/Stamp** |

**Project proposal**

|  |  |
| --- | --- |
| **Section headings** | **Proposal** |
| **Project summary**  *(max. 5 lines)* |  |
| **Context**  *(explain the need for the project)* |  |
| **Target beneficiary group(s) and target areas** |  |
| **Project objective(s) and expected results**  *(indicate impact and sustainability, if possible)* |  |
| **Project components / activities** |  |
| **Other partners and local stakeholders (if available)** |  |
| **Risk and mitigation** |  |
| **Project steering and monitoring** |  |
| **Timetable / calendar of activities** |  |
| **Detailed Budget** | *See annex* |

\*The proposal must be concise – **max. 5 pages**