



## Birth of a child in Sri Lanka to married parents Registration in the Swiss civil status register

01.05.2022

### Documents to submit

- Child's original birth certificate** or **original extract of the birth registry**
- If you have a **Swiss family certificate** (formerly family record book) and you would like to have it updated, please submit the original swiss family certificate
- 2 copies of the **foreign passport** of the child (if available)
- 2 copies of the **passports** of both parents (only biometric and amendment pages)

The Swiss representation in Colombo will forward the original documents to the competent civil status authority in Switzerland. Documents must not be older than six months (if they are older than six months please check with the Ministry of Foreign Affairs if they can still be certified/legalized).

**The documents will not be returned.** Photocopies are not accepted. Additional documents may be required if necessary.

### Translation

Documents that are not in a Swiss national language must be translated into English.

### Legalisation

All foreign civil status documents and the respective English translations must be legalised by the Ministry of Foreign Affairs of Sri Lanka before being submitted to the Swiss representation:

Ministry of Foreign Affairs / Consular affairs division  
2nd Floor, Ceylinco Building  
Janadhipathi Mawatha  
Colombo 01  
Sri Lanka  
Telephone: +94 112 338 812 / +94 112 446 302  
Fax: +94 112 473 899  
Email: [consular@mfa.gov.lk](mailto:consular@mfa.gov.lk)  
<https://mfa.gov.lk/document-attestation/>

### Fees

Entry of the birth in the Swiss civil status register is free of charge for a child of Swiss nationality.

## Further information and request for Swiss identity documents

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It takes several weeks until the birth registration is completed. The civil registry office responsible for the child's place of origin will provide information on the status of the registration and will forward the confirmation to the Swiss representation in Colombo.

Once the birth has been entered in the civil status register, parents can order a Swiss passport and/or a Swiss identity card for the child via the website [www.schweizerpass.ch](http://www.schweizerpass.ch) <https://www.ch-edoc-passantrag.admin.ch/antrag>