

Requirements for Airport Transit Visa (Schengen Visa A)

Your nationality figures on the list of countries that need to hold a Schengen Visa when transiting through an airport in the Schengen Area. If you are travelling through the international Airports in Switzerland (Geneva GVA or Zürich ZRH) and do not intend to leave the transit area of the Airport, please apply for a visa A, Transit, by following the instructions below:

An application must be lodged in person at the Consulate General of Switzerland in Sydney. If your biometric data have been previously registered by any Schengen Visa office (VIS, see website) within the last 59 months, you may submit your complete visa application by post. However, in case we are unable to copy your biometric data from your previous visa, we will ask you to make an appointment for the registration of the biometric data in person at our counter in Sydney.

Appointments as well as online applications have to be made on www.swiss-visa.ch (complete, print, sign and press the "send" button).

<u>Important:</u> Your application will only be accepted if it is complete and the supporting documents are submitted in the right order (s. below). Non-compliance with the set guidelines (e.g. items not presented, missing photocopies) will lead to the application being rejected. Each of the following points is mandatory.

- 1. Print out of <u>online application</u>, fully completed and signed by the applicant or both parents if applicant is a minor.
 - 2 recent passport sized photographs (1 glued on the form, 1 loose)
 - Visa fee (in cash) please check webpage for current fees
 - Passport (valid for at least three months beyond the stay, with at least two blank pages)
- 2. Copy of your passport (page with your personal data and picture)
- 3. Print out of your <u>Visa Entitlement Verification Online (VEVO)</u>. We do not accept a visa grant notice or other similar documents but only the VEVO. This document can be obtained online from the Australian Department of Immigration and Border Protection. Your residence permit must be valid for at least 3 months upon your return to Australia. Bridging visas are only accepted if your spouse is citizen of Australia or a Schengen country.
- 4. Recent letter from your employer confirming your employment (including your position and salary) or from your University or College confirming your enrolment
- 5. Proof of sufficient financial resources for your planned trip (pay slip and updated bank statements showing transactions of the last 3 months, listing your full name and address)
- 6. Copy of confirmed flight reservation from Australia to your final destination, showing a transit in Switzerland.
- 7. Proof of international travel insurance issued by an insurance company operating in Australia or within the Schengen area with a minimum cover of EUR 30'000.00, covering urgent medical treatment or hospitalization, repatriation or costs incurred in the event of your death.
- 8. The passport can be picked up from the Consulate after the visa has been issued; otherwise you need to provide a self-addressed registered/express post envelope or a prepaid courier satchel

Please note that this is not an exhaustive list. If necessary, further documents may be requested. Each case is reviewed separately at the time of application, and no guarantee can be given that a visa will be issued. NOTE: the Consulate General of Switzerland cannot be held responsible for any delay or if the visa is refused. Do not call the Consulate for Visa information. None will be given. Instead, please send an email to syd.visa@eda.admin.ch if you have questions to the above listed requirements.

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