



Work visa – national visa type D (long-term stays of more than 90 days)

All Non-EU citizens who would like to work in Switzerland require a work permit.

The application for a work permit has to be submitted by the employer directly at the competent cantonal migration authority (cantonal immigration and labor market authorities).

https://www.sem.admin.ch/sem/en/home/ueberuns/kontakt/kantonale_behoerden/adressen_kantone_und.html

Exceptions: some applicants have to hand in their visa application at the Swiss representation in Vienna:

- Doctoral students, post-doctoral students, academic guests
- Musicians and artists who will work less than 8 months over the period of a year

Future employees with questions regarding the status of their application have to contact the competent cantonal migration authority. The Swiss representation is unable to give any information regarding the status of the application.

The competent cantonal migration authority will release an authorization to issue a visa if all the necessary criteria are met.

Future employees who have received the authorization document will need to contact the Swiss representation per e-mail (wien.cc@eda.admin.ch) in order to obtain an appointment to obtain their entry visa personally.

The following documents need to be submitted on the day of the appointment:

- 2 recent passport size pictures
- valid passport with at least two empty pages as well as a copy of the pages with the picture, the personal data and the signature.
- copy of the residence permit issued by the country of legal residence
- copy of the „Ermächtigung zur Visumerteilung“ (authorization with ZEMIS-Nummer) of the cantonal migration office
- visa fee
- completed visa application form (in German, French, Italian or English) and signed in original by the applicant („national visa type D“ - long-term stays“)
<https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html>

The passport is usually returned with the entry visa on the same day of the appointment.

Please, feel free to contact us for any further clarification by e-mail wien.cc@eda.admin.ch.