

Projektantrag an die Schweizerische Botschaft in Österreich

The embassy can participate in external projects as part of its public diplomacy activities. The basic requirement is a **clear connection to Switzerland**. Another decisive factor for funding is a **connection to our key topics** as defined in [Strategy for Communication Abroad](#) (trust, innovation, sustainability, solidarity, and Swiss-European relations).

Financial contributions can only be made on a small scale (e.g., for travel expenses, accommodation, room costs, book presentations, film rights, etc.) and only for projects at an **advanced stage of planning**. Please also note that we cannot hold events on the embassy premises. All support granted is a **net amount** and will be paid out **after completion** of the project.

We review external requests on a monthly basis and ask that project applications be submitted well in advance. We will then inform you whether or not we are able to collaborate on your project. Please note that only **fully completed** applications can be processed.

Please send the completed form to florian.ronc@eda.admin.ch and CC wien.kultur@eda.admin.ch.

Project title
Project date
Project location
Type of project (theater, book presentation, panel discussion, cinema, etc.)
Individuals and institutions involved
Contact person <i>Name</i> <i>Email</i> <i>Phone number</i>
Website (if available)
Project description
Target groups

What is the connection to **Switzerland and the thematic priorities of the message** (see above)?
A reference is mandatory.

What opportunities are there for the embassy to get involved and raise its profile? How can the embassy use the event to further its goals? The use of the logo on printed materials and digital platforms is mandatory.
Examples: Free tickets for embassy guests, exclusive exhibition tours, opening speeches, mentions in written and oral presentations, etc.

What is the total cost of the project, and how much do the individual items cost approximately? If no financial contribution from the embassy is desired, this question can be left blank.

Is financial support from the embassy desired? If so, how much? (in €)

Does the project have other sponsors and partners? If so, which ones (foundations, production companies, galleries, etc.)? Please provide as detailed a breakdown as possible of the funding applied for and received, as well as your own funds/contributions, including their intended use.

Date of application