



## Marriage to be performed in Switzerland / Turkmenistan

30.03.2022

### Documents to submit in person to your Swiss representation

- Request to have a marriage performed

#### For Swiss citizens:

- original certificate of current residence
- valid passport or identity card

#### For foreign nationals (Turkmen citizens) residing in Turkmenistan

- Copy of valid international passport
- Original duplicate birth certificate with parents' details (**Dogluş Hakynda Şahadatnama**).
- Certificate of residence (**Ýaşayan ýerinden Kepilnama**).
- Certificate of civil status before marriage (indicating: single, divorced, widowed).
  - If previously divorced: divorce decree with legal effect (**Nikanyň bozulanlygy Hakynda Şahadatnama**) issued by the competent court, or divorce certificate issued by competent civil registry office.
  - If previously widowed: Death certificate (**Aradan çykanlygy Hakynda Şahadatnama**), issued by the civil registry office of the place of death.

Certain documents may no longer be required if the person is already registered in the Swiss civil status register.

#### If the second person is domiciled in Switzerland:

- copy of their certificate of current residence in Switzerland
- copy of their valid passport or identity card

#### For any joint children who are not yet entered in the Swiss civil status register:

- Extract from the child's birth certificate (**Doğum Haqqında Arayış**) with details of the parents or
- Birth certificate (**Dogluş Hakynda Şahadatnama**) issued by the civil registry office of the place of birth. If the birth certificate shows that the child's father has reported the birth, this is considered as child recognition, otherwise a confirmation from the civil registry office on the joint registration of the birth must be submitted.
- Certificate of residence of the child (**Ýaşayan ýerinden Kepilnama**).
- Valid international passport of the child

#### For any joint children who are entered in the Swiss civil status register:

- copy of their birth certificate
- copy of their valid passport or identity card

The original documents are submitted to the civil status authority concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

## Legalisation and Translation

The documents must not be older than 6 months and must be certified by the State Notary's Office and the Ministry of Justice, translated into an official Swiss language or English and over-certified by the Consular Department of the Ministry of Foreign Affairs of Turkmenistan.

## Fees

The fees for this preparatory procedure amount to AZN 427.-.

## Appointment

Please arrange for an appointment to submit the documents by E-Mail to [baku@eda.admin.ch](mailto:baku@eda.admin.ch)