



## Information Visa for Family Reunion (Marriage in Bangladesh)

### Procedure

The application documents have to be submitted in person to the Embassy of Switzerland, which will forward them to the competent authorities in Switzerland. Application forms are available free of charge at the premises of the Embassy or can be downloaded from the website. It is mandatory to fix an appointment by e-mail ([dhaka.visa@eda.admin.ch](mailto:dhaka.visa@eda.admin.ch)) prior submission of the application.

### General Requirements

- Completed national visa application form (type D) in triplicate, personally signed by the applicant, including passport-size photograph (less than 6 months old) glued on each form
- 1 additional passport-size photograph unstapled and unglued (less than 6 months old)
- Current MRP passport and all previous passports in original (note: both new and old passport need vice-versa connection from the Passport Office with their endorsement stamp) and 3 Photocopies of current passport
- Copy of NID of applicant and spouse
- Invitation letter regarding family reunification from person living in Switzerland confirming that applicant will take residence in his/her household in Switzerland (PDF file by email as below mentioned, duly dated, signed and mentioning address, personal details of involved family members & scan of passport and residence permit of person living in Switzerland) and 2 copies

## Required Documents from the Person living in Bangladesh

The following original documents must be submitted (1 set in original, 2 set photocopies) in person to this Embassy.

### Full Birth Certificate or Extract from the Birth Register

The birth certificate must be issued by the competent local authorities of the place of birth. Date of registration, volume, page, and serial number of the register must be mentioned on the certificate or extract. The document must be less than six months old and issued on official letterhead paper normally used by the competent local authority i.e. Chairman of Union Parishad (Union Council) or Ward Commissioner, or Municipal Committee / Municipal Corporation. The extract from the birth register must be stamped, signed and dated by the competent issuing authority.

### Unmarried Certificate / Marital Status Certificate

The document must not be older than six months, and must be issued by the competent local authority (Chairman of Union Parishad, or Ward Commissioner, or Municipal Committee, or Municipal Corporation) of the birthplace or that of the latest residence of the applicant in Bangladesh. This document must be stamped and signed by the competent issuing authority. → For individuals who were never married prior to the marriage, the text should state 'was never married before (date of marriage).' → An affidavit alone is not sufficient, and will not be accepted by the Embassy.

### Nationality Certificate and Domicile Certificate + 1 copy

These documents must not be older than six months, and must be issued by the competent authorities in Bangladesh local authority.

## Marriage-Documents

### Muslim marriage:

- ❖ Nikah Nama (in Bangla **and** in English) + Marriage Certificate (in English).
- ❖ Proof of Change of Religion, if applicable (Conversion) issued by a recognized Moulana / Imam (the names and full addresses of at least two witnesses must be mentioned on the document) ➤ no affidavit of conversion can be accepted. Hindu, Buddhist or Christian marriage:
- ❖ Official Certificate issued by the Priest (Christian), Monk (Buddhist) or Purohit (Hindu) or Affidavit issued by the "Court for Marriages" (incl. signatures of husband and wife as well as witnesses)
  - Bride and groom must inform/confirm the Embassy about their chosen family name after the marriage.
- ❖ Marriage documents must be less than six months old on the day of appointment.

## Divorce Documents (if a former marriage was divorced)

### *The following papers issued by the competent authorities are part of a unilateral divorce procedure:*

- ❖ Original Nikah Nama (in Bangla)
- ❖ Original Notice of Divorce (in English)
- ❖ Original Arbitration (in Bangla & English)
- ❖ Original Talak Nama (in Bangla & English), also called Talak-E-Tofweez
- ❖ Divorce Certificate (in English)
- ❖ Divorce Certificate and Talak Nama must be less than six months old on the day of appointment
- ❖ Marital Status Certificate (for the period between divorce and new marriage)

### *The following papers are part of a mutual divorce procedure:*

- ❖ Original Nikah Nama (in Bangla)
- ❖ Divorce Certificate (in English)
- ❖ Affidavit, signed by ex-husband and ex-wife
- ❖ Marital Status Certificate (for the period between divorce and new marriage)

## Additional documents for widow or widower + 1 copy

- ❖ Death certificate of previous spouse (issued by the competent authority of the place of death)
- ❖ Marital Status Certificate (for the period between death and new marriage)

## Children from a previous marriage, accompanying applicant + 1 copy

- ❖ Full Birth certificate (see above)
- ❖ Original passport (current and all previous)
- ❖ Nationality and Domicile Certificates
- ❖ Court Decree relating to the guardianship of the children

## Proof of language skills (A1) or proof of registration for language training to be handed over at the future place of residence in Switzerland (German, French, Italian)

Further information available on: <https://www.fide-info.ch/en/sprachnachweise>

## Sketch/Hand drawn map of the home address in Bangladesh for applicant and spouse

## Required documents from the person living in Switzerland

- Copy of passport, dual nationals also hand in a copy of their Bangladeshi passport
- Photocopy of NID
- If not a Swiss citizen, photocopy of residence permit
- Original Birth certificate
- If previous divorced, copy of the divorce certificate
- 1 recent passport-sized photograph (less than 6 months old)

### **Submission of Documents**

- All documents must be submitted in original. Photocopies are not accepted.
- The above mentioned documents have to be clipped together (not stapled) in the order as listed above.
- 3 identical sets must be submitted (1 set in original and 2 set photocopies) for each applicant.

### **Optional: Voluntary Verification of Civil Status Documents**

- It is possible to ask the Embassy of Switzerland for a voluntary verification of the submitted civil status and marriage related documents.
- The voluntary verification process must be requested by the applicant during the submission of the documents. A written authorization document, which will be provided at the counter, must be signed by the visa applicant. Please note that a voluntary verification process requires an advance payment in cash by the visa applicant. The exact amount will be calculated as per work involved in the verification and will be around 65'000 – 80'000 BDT. The fees are non-refundable and subject to change without prior notice.

### **Visa Fees (non-refundable / amount subject to change without prior notice)**

- please see separate document/pricelist on website

### **Important Notice**

- In general, the submitted civil status documents must be less than 6 months old.
- Only complete applications can be accepted. The Embassy reserves the right to ask for additional documents/information not mentioned in the list above upon the application. The presentation of complete documents does not create a legal right for the issuing of the visa applied for.
- The application file will be forwarded to the competent authorities in Switzerland for decision.
- The applicant will be notified as soon as the decision has been taken. This may last several months. Enquiries over phone or email cannot be entertained by this Embassy.