



## Information Student Visa

In general, foreign nationals can study in Switzerland for a period of up to 3 months without a student/residence permit. Stays exceeding 90 days require a permit from the national authorities in Switzerland.

### Procedure

The application documents have to be submitted in person to the Embassy of Switzerland, which will forward them to the competent authorities in Switzerland. Application forms are available free of charge at the premises of the Embassy or can be downloaded from the website.

It is mandatory to fix an appointment by e-mail ([dhaka.visa@eda.admin.ch](mailto:dhaka.visa@eda.admin.ch)) prior submission of the application.

### Requirements

#### General

- Completed visa application form in triplicate, personally signed by the applicant, including recent passport-size photograph (less than 6 months old) glued on each form
- 1 additional passport-size photograph unglued (less than 6 months old)
- Current MRP passport and all previous passports in original (note: both new and old passport needs vice-versa connection from the Passport Office with their endorsement stamp)
- Photocopies of current passport for each application form

#### Intention of stay in Switzerland

- Curriculum vitae and motivation letter explaining the intentions of the applicant in Switzerland and the future plans after the end of the study
- Proof of academic qualification (Certificates, diplomas)
- Acceptance letter/Attestation from the school/college/university in Switzerland
- Written declaration by the applicant stating that he/she will return to Bangladesh on the completion of his/her studies
- Accommodation confirmation during the time of stay in Switzerland

#### Proof for covering the cost of living during the stay in Switzerland

- Affidavit/covering letter on business letterhead from the sponsor stating that he/she will bear the expenses during the studies in Switzerland
- Evidence of financial resources of the applicant or the sponsor to cover the stay in Switzerland (bank statements last 12 months/certificates, income tax papers, fixed deposit receipts, etc.)
- Letter from the bank confirming that the loan (if any) has been sanctioned

- Proof of payment regarding tuition fees in Switzerland for at minimum 1 year (or more)

#### Language Knowledge

- Confirmation of the school/college/university in Switzerland that a language test was passed successfully and enough skills to follow the intended courses/classes exist
- Recent result of the official IELTS language test (see British Council Dhaka)

Fees Visas for students with the purpose of study in Switzerland are free of charge

#### **Submission of Documents**

- All documents must be submitted in original. Photocopies are not accepted. Important documents will be returned after verification (e.g. original diplomas, certificates, etc.).
- The above-mentioned documents must be clipped together (not stapled) in the order as listed above.
- 3 identical sets must be submitted (1 set in original and 2 sets photocopies).
- All academic certificates must be legalised / apostilled.

#### **Important Notice**

- Only complete applications can be accepted. The Embassy reserves the right to ask for additional documents and information not mentioned in the list above upon the application. The presentation of complete documents does not create a legal right for the issuing of the visa applied for.
- The application file will be forwarded to the competent authorities in Switzerland for consideration.
- The applicant will be notified as soon as the decision has been taken. This may last several months. Enquiries over phone or email cannot be entertained by this Embassy.