



# Schengen visa for foreign children of the spouse of a Swiss citizen

## Online application and appointment system

The visa application procedure is facilitated for children of foreign spouses of Swiss citizens who are under the age of 21. Their application for a Schengen visa can be submitted during the [opening hours](#) at the Consular Agency in Phnom Penh with prior appointment.

Kindly submit an online visa application and book an appointment online with following link: [swiss-visa](#). Each applicant has to make an individual appointment. Personal appearance is required to submit the complete signed application with the supporting documents, to collect the fingerprints and to settle the postal fee (in cash).

## Documentary requirements

1. **[Visa application form, original:](#)**

Duly filled out, dated and signed by the applicant. Filling out the visa application form is possible [online](#). **The visa application form must be signed by both parents in case of minor child.**

**It is mandatory that the mentioned data information on the Schengen visa application form such as addresses, phone numbers etc. has to be identical with the personal data of the applicant.** If this requirement is not fulfilled the visa application will be refused.

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2. **One passport-sized pictures 3.5 cm x 4 cm:**

- Color photo on a white background
- Format 3.5 cm x 4 cm
- Taken from the front; without obstruction
- Recent (less than 6 months old)
- Ears and eyebrows must appear on the picture

**The photo must be a close-up of your head and the top of your shoulders so that your face take up 70-80% of the photograph.**

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3. **Passport, original:**

Valid for at least three months after the end of the planned stay in Switzerland or another Schengen Member State, **at least two blank pages. Please present previous passports if available.**

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4. **Passport, copies:**

- One photocopy of the passport (personal data page)
  - One photocopy of previous Schengen visas
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[bangkok.visa@eda.admin.ch](mailto:bangkok.visa@eda.admin.ch),  
[www.eda.admin.ch/bangkok](http://www.eda.admin.ch/bangkok)

5. **Proof of relationship:**

The relationship must be proven through official documents such as, birth certificate, house registration book, show original submit photocopy.

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6. **Proof of marriage registration of the marriage between the mother of the child and the Swiss citizen (Familienschein/Certificat de famille) from the Swiss civil register office:**

- Not older than six month

- **Not required if the mother is registered in the Swiss living abroad Register**

[Click here for more information on ordering civil status certificates](#)

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7. **Documents related to minor child:**

- Birth certificate, show original and submit photocopy

- Parental consent for the minor child that is either travelling abroad alone or with only one parent:

a) An official parental consent for the planned travel abroad must be submitted, in case that one of the parents or both of them are not going to travel together with the minor child. This document must be issued by local authorities. Show original and submit photocopy

b) Or a declaration of consent letter signed by the parent/s who is/are not traveling with the minor child (sign at the Consular Agency in Phnom Penh in person).

- If the parents are divorced:

*Photocopy of the divorce decree issued by the local authority (court)*

- if the parents not married are not living together anymore:

*Photocopy of the consent of the dissolution of the cohabitation issued by the local authority (sangkat/commune)*

- if one parent has passed away:

*Photocopy of the death certificate issued by the local authority (sangkat/commune)*

Signed authorization letter from the parents in case that both parents cannot appear in person during the submission of the visa application. Photocopies of the parents' passports (personal data page) must also be submitted.

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The visa application procedure is facilitated for children of foreign spouses of Swiss citizen who are under the age of 21. The appearance in person is required for the registration of the biometric data of the applicant. The appearance in person is required for the registration of the biometric data of children aged 12 and above.

Fees: The visa application is free of charge. The [postal fees](#) to the Regional Consular Center Bangkok are applicable.

Further information: The submission of a travel and health insurance and a flight reservation is not required.

Procedure: The application will be sent to the Regional Consular Center in Bangkok by weekly courier for decision and the passport will be returned to Phnom Penh the following week. The exact pick up date of the passport will be communicated to you by the Consular Agency in Phnom Penh.

Bangkok, September 2019