



Marriage to be performed in Switzerland

September 2022

Documents to submit in person to your Swiss representation

The civil registry offices in Switzerland are responsible for questions relating to marriages. The fiancé domiciled in Switzerland is therefore requested to contact the civil status office of the place of marriage for the procedure to be followed.

For the Cambodian partner as well as for the Swiss citizen residing in Cambodia, the procedure for the preparation of the marriage is as follows:

For Swiss citizens living in Cambodia

- Passport**
- Certificate of civil status**, not older than six months
 - The document may be ordered from the civil status office at the place of origin
- Certificate of residence**, not older than six months
 - For Swiss citizens registered with this Regional Consular Center, the certificate will be issued by this representation.

For the Cambodian partner

- Copy of the form „Application for preparatory procedure for marriage“ filled in by the partner living in Switzerland**
 - This is required, in case the partner who lives in Switzerland is not present and serves to declare the exact personal data, nationality/place of origin and address of the absent partner, as well as the chosen place of marriage
- Cambodian passport**
- Birth certificate or extract from the birth certificate** (not older than six months)
- Certificate of residence**, not older than six months, issued by the responsible authority at the place of residence (in the cities "Sangkat" or in the provinces "Commune")
- Certificate of civil status** ("single", "divorced" or "widow"), not older than six months
 - The document has to be requested in person by the "Sangkat" or "Commune" of the official place of residence.
 - If divorced, additionally a **divorce decree** and **certificate of legal force** of the sentence
 - If widowed, additionally the **death certificate** of the previous spouse
- Simple copy of the **family book** (no translation needed)
- Certificates regarding changes of first and surnames**, issued by the responsible court ("Phnom Penh Municipal Court" resp. "Provincial Court"), in case they were ever changed.

For common children

- Birth certificate or extract from the birth certificate** (not older than six months) of the child
 - If the child's mother and the Swiss father had reported the birth to the Cambodian authorities in person and by means of signature/fingerprints, no separate acknowledgment of paternity is

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required. However, this must have been done in the first 30 days after birth otherwise the presence of two witnesses besides the two parents will be needed.

- Otherwise, a **certificate of acknowledgment of paternity** issued by the competent Cambodian authority ("Sangkat" or "Commune") at the place of issuance of the birth certificate is required.

Foreign passport of the child, if already existing

All documents and certificates must be submitted as **originals** in person at the Regional consular center **in Bangkok** during [counter opening hours](#) (with prior [appointment](#)). Certificates issued once only (e.g. birth certificate) will be returned immediately.

When submitting the documents, the following forms will also have to be filled in:

- Application for preparatory procedure for marriage
- Declaration concerning pre-conditions for entering into marriage.

The Regional consular center as well as the cantonal civil status authorities reserve the right to demand further documents or verifications as needed.

Translation

Documents in Khmer language must be **translated** into French, English, German or Italian:

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Thorough verification

For the **verification** of the Cambodian documents and certificates by a lawyer commissioned by the Regional consular center, additional costs of **at least USD 330.00** will be charged in USD or THB. These fees have to be paid when submitting the documents. The exact amount depends on the number of documents and their place of issuance.

Interpreter

If the Cambodian partner has insufficient knowledge of a Swiss national language or English, an interpreter must be involved. Please contact the Regional consular center for details of an interpreter.

Fees

These fees of approx. **CHF 305.00** as well as **CHF 40.00** for the certificate of residence for Swiss abroad have to be paid in **THB** when submitting the documents. Such fees are governed by the Ordinance on the Fees charged by the Federal Department of Foreign Affairs (FeeO FDFA) as well as by the Ordinance on the Fees in civil status affairs (ZStGV).

Further information

Prior to the marriage, the civil status offices in Switzerland or the Swiss representation can provide information on the choices of family names to be carried after the marriage.

Processing time

All submitted documents and certificates will be legalized and, together with the filled forms, sent to the civil status office responsible for the marriage. A delay of **at least ten weeks** is to be expected until the marriage can take place. After such delay, the Swiss resp. the partner who lives in Switzerland is kindly invited to contact the responsible civil status office directly.

After the marriage in Switzerland

Swiss nationals who are registered with this Regional Consular Center are requested to send a **copy of the marriage certificate** to this representation by e-mail, in order to update the Register of the Swiss abroad.

Changes in civil status which have taken place abroad are generally to be reported to the countries of origin of the partners. After the marriage, please contact the representation of the Kingdom of Cambodia in Switzerland to register the marriage in Cambodia.

Visa request for Cambodian nationals

Cambodian nationals need a visa to travel to Switzerland or to take up residency. In the event of an intended relocation to Switzerland, the visa application should be submitted on the same day at the counters of the Visa Department of the Regional Consular Center (without further appointment). For detailed information, please consult this representation's [website](#) and/or contact the Visa Department at the following e-mail address: bangkok.visa@eda.admin.ch.