



Checklist for a Student Visa (National Type D)

If you are a resident (national or foreigner) of Hong Kong SAR or Macau SAR planning to study in Switzerland, you can apply for an entry visa at the Consulate General of Switzerland in Hong Kong.

Submission of visa applications are by appointment only. Please book your appointment via VFS at <https://visa.vfsglobal.com/hkg/en/che/> or by phone **3018 3030**. The appointment is free of charge.

After having secured an appointment, kindly submit your application **in person** and **on time** at the Consulate General. **You are required to NOT have your visa application prepared by an agency.**

Please submit the documents in the order given below in **3 separate sets** (1 set of originals and 2 sets of copies), do not staple any documents:

Passport or official travel document: issued within the last 10 years; with at least twelve months validity and at least 2 blank pages Original and 2 copies (photo, personal data and signature page/s only)	<input type="checkbox"/>
Hong Kong Identity Card or Macau Identity Card <i>Original and 2 copies</i>	<input type="checkbox"/>
Valid Hong Kong or Macau visa with expiration date , if applicable <i>Original and 2 copies</i>	<input type="checkbox"/>
4 identical passport photos taken in the last 6 months (consult the requirements on the website)	<input type="checkbox"/>
3 national (type D) visa application forms duly completed and signed by the applicant. In case of minors (under 18 years of age): both parents will need to sign and add two copies of their passports, two copies of a letter of consent of parent(s) if the child is travelling unaccompanied or with one parent only or, if applicable, child custody court documents.	<input type="checkbox"/>
Letter of admission to the university/school in Switzerland. <i>Original and 2 copies</i>	<input type="checkbox"/>
Proof of payment of the Swiss university/school fees or proof of exemption from the Swiss university/school fees. <i>Original and 2 copies</i>	<input type="checkbox"/>
Proof of languages skills such as TOEFL or IELTS certificates. German, French or Italian language certificates, if available. <i>Original and 2 copies</i>	<input type="checkbox"/>
Diplomas and certificates , along with translations if applicable <i>Original and 2 copies</i>	<input type="checkbox"/>
Proof of financial means (bank statements of the last 3 months, bank certificates, etc.) <i>Original and 2 copies</i> If sponsored:	<input type="checkbox"/>
<ul style="list-style-type: none"> ▪ Original + 2 copies of financial guarantee letter signed by parent(s)/sponsor ▪ Original + 2 copies of Financial Guarantee form from parent(s)/sponsor (see page 3) ▪ 2 copies of passport of parent(s)/sponsor (photo, personal data and signature page/s only) ▪ 2 copies of Hong Kong/Macau ID of parent(s)/sponsor ▪ Original + 2 copies of birth certificate of applicant if parent sponsoring ▪ Original + 2 copies of parent/sponsor's bank statements, payroll, etc. of the last 3 months 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Curriculum Vitae <i>Original and 2 copies</i>	<input type="checkbox"/>
Motivation letter stating the objectives of the study signed and dated by the applicant. <i>Original and 2 copies</i>	<input type="checkbox"/>
Declaration letter stating the study plan signed and dated by the applicant. <i>Original and 2 copies</i>	<input type="checkbox"/>

Please note that:

- The Consulate General of Switzerland or the competent cantonal authority in Switzerland reserves the right to ask for **additional documents**.
- If your documents are not in a Swiss language (German, French, Italian) or English, **they need to be translated in one of the aforementioned languages**.
- **Supporting documents from Mainland China** (e.g bank statements, proof of employment, travel insurance or itinerary etc.) **will not be accepted** and that applicants with such documents will have to be referred to a Swiss representation in Mainland China.
- Visas for students with the purpose of study in Switzerland are **free of charge**. To be noted that the final decision of whether the visa fee is waived is taken by the Consulate General of Switzerland.
- The complete application will be forwarded to the [cantonal immigration authority](#) for decision. The process takes at least 8 -12 weeks. Once the application has been approved, you will have to submit your original passport or travel document to this Consulate in order to obtain your entry visa.
- No copies are made on your behalf and **incomplete applications will not be accepted**.
- **EU/EFTA citizens as well as citizens of Brunei, Japan, Malaysia, New Zealand, Singapore and the United Kingdom of Great Britain and Northern Ireland (British passports with nationality stated as “British Citizen”)** may submit their applications for a Swiss resident permit directly in Switzerland with the competent [cantonal immigration authority](#), as the above-mentioned nationals are exempted from filing national type D visa application with Swiss representations abroad.
- Holders of British passports with nationality stated as **“British National (Overseas)”, “British Overseas Territory Citizen”, “British Overseas Citizen”, “British Subject” or “British Protected Person”** must submit an application with this representation.
- All queries about studying in Switzerland must be addressed directly to [the responsible cantonal immigration authorities](#) as they are the **Swiss authorities responsible for granting and issuing student permits** and not this Consulate General.

Legal notice:

The purpose of stay is to study and therefore temporary. After the successful completion of the studies, there is the possibility to search for a job of high scientific or economic interest in Switzerland only for a period of six months. After completing the studies or training, there is no entitlement to a permanent extension of the stay. A permanent residence is only possible if the legal requirements are met. For this purpose, a new application for a residence permit has to be submitted to the competent Swiss authorities. They decide on the application based on the Federal Act on Foreign Nationals and Integration (FNIA). The authority can order that the approval process be awaited abroad.



Financial Guarantee Form from parents/sponsor for student visa applicants

Please explain in a separate letter how the family makes a living and any other important information as to how the family is able to afford the tuition fees in Switzerland.

STUDENT		
(Surname)	(Given name)	(Date of birth)

PARENT 1 / SPONSOR OF STUDENT		
<i>*) Please provide relevant bank statements, payroll or tax documents in original plus 2 copies</i>		
(Surname)	(Given name)	(Date of birth)
(current profession/occupation)	(current employer)	(monthly salary from current employer*)
(other sources of income aside from current employer*)	(total annual income*)	(total liquid assets*)

PARENT 2 / SPONSOR OF STUDENT		
<i>*) Please provide relevant bank statements, payroll or tax documents in original plus 2 copies</i>		
(surname)	(Given name)	(Date of birth)
(current profession/occupation)	(current employer)	(monthly salary from current employer*)
(other sources of income aside from current employer*)	(total annual income*)	(total liquid assets*)