



Academic intern – Political, economic and cultural section / Hong Kong

100% / Hong Kong

This internship will give you an insight into the diplomatic activities of the FDFA within a consulate general. Your tasks will include assisting the diplomatic team in its work. You will also have the opportunity to familiarize yourself with various foreign policy instruments.

Tasks

Culture and Public Diplomacy: assist the DCG with projects, including the Swiss Month (project/event management, communication, design, report writing).

Political and economic affairs: assist CG and DCG, and write reports.

Reporting: write memos on specific current political, economic and financial topics

Social Media and Communication: Edit and publish daily social media posts. Video filming and editing.

Networking: Attend networking events with a Swiss connection upon request of CG and DCG.

Requirements & Skills

- University degree (BA and/or MA)
- Mother tongue D, F or I with very good command of a second Swiss national language and strong written and spoken English skills.
- Excellent proficiency in IT tools (e.g., Microsoft Office Suite, Canva) and social media platforms (Facebook, Instagram, LinkedIn).
- Strong organizational and multitasking abilities.
- Solid intercultural competences. Knowledge of Chinese culture is a plus.
- Residence in Switzerland

Submission and Contact:

Please submit your application to hongkong@eda.admin.ch with an up-to-date CV, a motivation letter in English or in a Swiss national language, references and other relevant documents (certificates, etc.).

Application deadline: 03.02.2026

Start date: 01.05.2026

Contract duration: 8 months

For further information, please contact Mrs. Françoise Killias Zillweger, Deputy Consul General, francoise.killiaszillweger@eda.admin.ch

Informations on the employer

The Consulate General of Switzerland in Hong Kong represents Swiss interests in the Special Administrative Regions of Hong Kong and Macau. With a staff of around ten, it is active in political, economic, cultural and consular affairs. For further information: www.eda.admin.ch/hongkong; <https://www.facebook.com/SwissConsulateHongkong/>.

Please read carefully the [requirements](#) for academic internships. The requirements listed must be met in order to apply.