



## Swiss Civil Status Registration of a Death in Cyprus

03.2024

### Documents to submit

- ☐ Death Certificate, the original or a certified true copy, issued by the Municipality (Πιστοποιητικό θανάτου σε πρωτότυπο ή φωτοαντίγραφο επικυρωμένο από το δήμο)
- ☐ Swiss Identity Documents of the deceased (passport and identity card). The voided documents can be returned for commemorative purposes if the family is requesting so on submission.
- ☐ Contact information of a next of kin

The original documents are submitted to the competent civil status authority in Switzerland and must not be older than six months. They can be returned on written request only prior to being sent to Switzerland.

**Important:** Photocopies and coloured scans legalised by a lawyer or another authority are not accepted. By request of the competent authorities in Switzerland, additional documents may be required, if necessary

### Legalisation

All foreign civil status documents must be legalised before being submitted to the Swiss representation. The apostille (Σφραγίδα της Χάγης) is affixed only by the [Ministry of Justice and Public Order](#)

### Translation

Documents that are not in a Swiss national language or in English must be translated. List of translators: <https://www.pio.gov.cy/en/translations/>

### Fees

Entry of the death in the Swiss civil status register is free of charge.

### Further information

- ☐ All original documents must be accompanied by a photocopy.
- ☐ The documents must be sent by registered mail or by courier service in order to prevent any loss.
- ☐ The registration takes about 2-3 months, depending on the canton.

