



## Birth of a child in Bhutan to parents who are not married: entry in the Swiss civil status register

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February 2022

### Documents to submit

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- original birth certificate of your child, issued by the Royal Government of Bhutan, Jigme Dorji Wangchuck National Referral Hospital, with the names of child and both parents (full names)
- copy of the passport of the mother and the child's biological father

### **If you (a parent) do not hold Swiss nationality and are not yet registered in the Swiss civil status register, please submit the following:**

- original birth certificate of your child, issued by the Royal Government of Bhutan, Jigme Dorji Wangchuck National Referral Hospital, with the names of child and both parents (full names)
- original civil status record at the time of your child's birth:
  - a) Unmarried certificate, issued by the Royal Court of Justice *or*
  - b) divorce decree and Attestation of Divorce (to whom it may concern), issued by the Royal Court of Justice *or*
  - c) death certificate of deceased spouse, issued by the Royal Government of Bhutan, Jigme Dorji Wangchuck National Referral Hospital
- original domicile certificate, issued by the Ministry of Home & Cultural Affairs, Department of Civil Registration & Census
- copy of passport

The original documents will be submitted to the civil status authority concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

### Translation

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Documents that are not in a Swiss national language or in English must be translated in English.

### Legalisation

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All foreign civil status documents must be legalised by the Ministry of Foreign Affairs in Thimphu before being submitted to the Swiss representation.

Ministry of Foreign Affairs  
Gyalyong Tshokhang  
Thimphu  
Bhutan  
<http://www.mfa.gov.bt/>

## Fees

Entry of the birth in the Swiss civil status register is free of charge.

The recognition of paternity at the Embassy costs CHF 112.50. The fees have to be paid in INR and are subject to the exchange rate.

## Further information

Once your file is complete, it will be forwarded to Switzerland within 2-3 weeks for the registration in the Swiss central civil registry. The decision if your child acquires the Swiss nationality by birth or not will be taken in Switzerland. Once the registration is done, you may apply for a Swiss passport on behalf of your child on [www.schweizerpass.ch](http://www.schweizerpass.ch).

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