



Swiss national visas «D» - Working visa

The applications for a long-stay visa are submitted in Switzerland for authorisation. The processing time is between **8 and 12 weeks**. The applications have therefore to be presented on time, in original together with 3 photocopies:

- **3 visa application forms ("National (type D) visa application form»)**, duly completed, dated and signed;
- **3 recent**, colour, good quality passport-size photographs;
- duly **signed** biometric **passport**, valid for at least three months beyond the planned stay in the Schengen room and with at least two empty pages;
- **3 photocopies** of the passport (pages with the personal data and copies of any previous visa);
- For foreigners: 3 photocopies of the **residence permit** in the country of residence valid for at least three months beyond the planned stay in the Schengen room;
- Last 3 months **pay slips**;
- **Swiss working contract** or **promise of Swiss working contract** e-mailed or faxed directly to the Embassy in Abidjan;
- Indication of the complete **residence address in Switzerland**;
- **Title deeds** or copy of **lease agreements**;
- **Recent water** or **electricity invoice**, in the name of the applicant;
- Documents confirming the **family situation** of the applicant (marriage certificate, birth certificate, family certificate, etc.);

The Swiss authorities may request further documentation or other guarantees.