



## Stay for more than 90 days consecutive - Student Visa

If you are a foreign resident in Japan and are planning to study in Switzerland, you can apply for an entry visa at the Embassy of Switzerland in Tokyo.

You have to submit your visa application in person at the counter of the Embassy during our opening hours from Monday to Friday between 9am – 12pm. No prior appointment is necessary.

Please fill out the [application form for a long stay visa \(visa D\)](#) online and bring the signed print-out together with all other documents to the Embassy.

If your documents are not in a Swiss language (German, French, Italian) or English, they need to be translated in one of the before-mentioned languages.

Please submit the documents in the exact order given below and do not staple any documents:

- **3 print-outs of your national (type D) visa application form:** fully filled out in a Swiss language or English, dated and signed.
- **2 colored passport photos** (good quality, white background)
- **Original passport\***, issued within 10 years with at least 2 blank visa pages, must be valid at least 3 months after your scheduled departure from the Schengen area. **(Please attach 2 copies)**
- **Residence card** or special permanent resident certificate. **(Please attach 2 copies)**
- **Letter of admission** from the school or the professor. **(Original and 1 copy)**
- **Diplomas and/or certificates** from the last attended school. **(Originals and 2 copies)**
- **Motivation letter** of the applicant mentioning the purpose of the studies in Switzerland and future plans, signed and dated by the applicant. **(Original and 1 copy)**
- **Payment certificate/receipt** of the Swiss university/school fees or proof of exemption from the Swiss university/school fees. **(Original and 1 copy)**
- **Financial guarantee** for at least one year's expenses: i.e. scholarship confirmation, bank statements of at least the past 3 months, bank certificates, etc.  
If sponsored: a signed and dated sponsoring letter, including surname, first name, date of birth, address, phone number, email address and nationality from both the sponsor and the applicant. Must also include length of stay, along with a copy of the sponsor's passport (pages with photo, personal data and signature only) and his/her bank statements of the past three months. **(Original and 1 copy)**
- **Curriculum Vitae (Original and 1 copy)**
- **Proof of language skills**, such as TOEFL or IELTS certificates. German, French or Italian language certificates, if available. **(Original and 1 copy)**

The Embassy of Switzerland reserves the right to ask for additional documents.

Visas for applicants with the purpose to study in Switzerland are free of charge.

The complete application will be forwarded to the [cantonal immigration authority](#) for decision-taking. The procedure takes at least 8 -12 weeks. Once the application has been approved, you will have to submit your original passport or travel document to the Embassy for visa issuance.

**No copies are made on your behalf and incomplete applications will not be accepted.**

**Special instructions for minors** (under 18 years of age at the time of application):

Following additional documents are needed:

- Photocopy of the birth certificate
- Passport copies of both parents
- Letter of consent, signed by both parents. The letter must include surname, first name, date of birth, address, phone number, email address and nationality from both the parents and the applicant, including length of stay, date of issue of the consent letter and signature from the parents. The signatures have to be certified by a notary public. You can find your nearest notary office through the homepage of the [Japan National Notaries Association](#).
- In case of sole custody: please include a copy of the custody agreement, court order or birth certificate.

**Legal notice**

The purpose of stay is to study and therefore temporary. After the successful completion of the studies, there is the possibility to search for a job of high scientific or economic interest in Switzerland only for a period of six months. After completing the studies or training, there is no entitlement to a permanent extension of the stay. A permanent residence is only possible if the legal requirements are met. For this purpose, a new application for a residence permit has to be submitted to the competent Swiss authorities. They decide on the application based on the Federal Act on Foreign Nationals and Integration (FNIA). The authority can order that the approval procedure be awaited abroad.

\*The original passport will be returned to you at the time of application and has to be resubmitted for visa issuance after the visa has been authorized. If you wish to receive it back by post, please submit a prepaid, self-addressed return envelope with a tracking number of a secure carrier ([letterpack](#)). Applicants must indicate their name and address as recipient. The Swiss representation accepts no liability for documents that are lost when returned by mail.