



Visa information for Citizens of Uganda and Foreigners with a valid work/resident permit in Uganda.

Effective from 6th June 2013 due to “**Introduction of Biometric Visa**” process, citizens of **Uganda, holders of officials or ordinary valid passports**, going to **Switzerland** can apply for schengen visas of **categories A and C only** at the **Royal Norwegian Embassy in Kampala**.

Foreigners, holders of an ordinary passport with a valid work/resident permit, who are travelling for private purposes only to Switzerland, may also apply for their visas at the Royal Norwegian Embassy.

C visas refer to visas for the purposes of private visits sponsored by friends or relatives, tourism, business, official travel, training, workshop, seminar, sports, ski trips.

New Visa procedures from 1st of June 2015

From 1st of June 2015 visa applications must be submitted to VFS Global.

Norway Visa Application Centre

All applications (except as listed below) are to be handed in to VFS GLOBAL:

Address: 1st Floor, B Wing, Plot 42, Lugogo House, Lugogo By-pass, Kampala

Internet: www.vfsglobal.com/norway/uganda

Email: info.nrug@vfsglobal.com

VFS Helpline: +256 (0) 700113549

For Schengen visas: Walk in on Monday-Tuesday and Thursday-Friday from 8 am to 3 pm

Kindly note that VFS Global charges a separate administration fee of 30 EUR for receipt of applications (this comes in addition to the regular visa fees). This fee must be paid directly upon submission of the applications to VFS and cannot be refunded.

Please follow strictly their visa requirements, especially check the list of the required supporting documents that will have to be presented for accepting and processing the visa applications.

For contact data and more information, link to web page www.norway.go.ug where all the required information is available.

IMPORTANT NOTICE : IT IS OBLIGATORY THAT ALL THE APPLICATIONS AND PAYMENTS AT THE ROYAL NORWEGIAN EMBASSY IN KAMPALA MUST BE MADE AND DONE ONLINE. PLEASE FOLLOW THE INSTRUCTION ON THE WEB PAGE MENTIONED ABOVE.

The Royal Norwegian Embassy in Kampala

Plot 18B Akil-Bua Road, Nakasero,
Phone: +256 417 11 20 00 (also for emergencies outside office hours)
Fax; +256 41 434 3936
E-mail: emb.kampala@mfa.no

Visits by appointments only

Closed on Ugandan public holidays.

In representing Switzerland for the purpose of examining visa applications and issuing visas for short stays in the Schengen area (visa type A and C), the Royal Norwegian Embassy in Kampala **is not competent** for examining the following visa applications;

- Visa applications for short stays linked to gainful activities.
- Visa applications for short stays linked to a study programme in Switzerland.
- Visa applications for short stays for medical purposes.
- Visa applications for short stays lodged by citizens of certain countries (check with the Embassy of Switzerland in Nairobi if you are not a citizen of Uganda)
- Visa applications lodged by holders of diplomatic, service or special passports who are not citizen of Uganda.
- Visa applications lodged by holders of an ordinary passport who intend to enter Switzerland on official purpose and who are not citizen of Uganda.

In the event of the Royal Norwegian Embassy in Kampala not being competent to examine an application, it will inform the applicant to submit personally the visa application to the Embassy of Switzerland in Nairobi.

Kindly follow the various steps to ensure that the Embassy in Nairobi receives 100% fully completed applications with all the required enclosures based on the checklist requirements referring to the category and purpose of your trip. Check the website of the Swiss Embassy.

Embassy of Switzerland in Nairobi

Email address for visa enquiries only: nai.visa@eda.admin.ch

For more information, visit our Website: <http://www.eda.admin.ch/nairobi> visas, downloads, Uganda checklists.

Telephone enquiries through dedicated and special visa number

+254 708 168 982 which is attended as follows:

From Monday to Thursday, 13.30 to 15.00 HRS.

Thank you for your kind cooperation and understanding.

P.O. Box 2600
00621 Nairobi
Phone: +254 20 267 3282, Fax: +254 20 267 3535
nai.vertretung@eda.admin.ch,
www.eda.admin.ch/nairobi