



## Birth of a child in Lithuania to parents who are not married: entry in the Swiss civil status register

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### Documents to submit

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- International CIEC birth certificate Forma A** (Išrašas iš gimimo akto irrašo / Extrait de l'acte de naissance), mentioning the name of the child and both parents.
- Certified true copy of the **acknowledgement of paternity\***
- Copy of the foreign passport of the child, if already existing
- Copies of both parents' passports (pages with personal data and signature)

### For the Lithuanian parent who is not yet registered in the Swiss civil status register:

- International CIEC birth certificate Forma A** (Išrašas iš gimimo akto irrašo / Extrait de l'acte de naissance), mentioning the name of the child and both parents.
- Confirmation\*** of civil status (single, divorced, widowed) and residence at the time of the child's birth.
  - If divorced, additionally a divorce certificate\*
  - If widowed, additionally an international CIEC death certificate Forma C (Išrašas iš mirties akto irrašo/ Extrait de l'acte de décès) of the previous spouse.
- Certificates\*** regarding changes of first and surnames in case they were ever changed (Civilinės būklės akto įrašo pakeitimo ar papildymo įrašas).

The original documents are submitted to the civil status authority concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

### Translation

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Documents that are not in a Swiss national language or in English must be accompanied by a **notarized translation** (in German, French or Italian).

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## Legalisation

Apart from international CIEC certificates and passports' copies, all **Lithuanian civil status documents (marked with \*)** must be legalized with an **apostille**.

In Lithuania, the notaries (Lithuanian Chamber of Notaries, [www.notarurumai.lt](http://www.notarurumai.lt)) issue apostilles.

## Fees

Entry of the birth in the Swiss civil status register is free of charge.

## Further information

If civil status documents do not come from Lithuania or Switzerland, please contact the Regional Consular Centre in Stockholm beforehand. Depending on the origin of the documents, different regulations apply and the processing can take more time.

Please be informed that civil status affairs have to be registered chronologically in the Swiss Civil Registry.

All submitted documents and certificates will be verified and sent to the competent authorities in Switzerland for registration in the Swiss Civil Register. A delay of **at least two months** is to be expected until the birth is registered. After this period, the civil status office responsible for the Swiss national's place of origin can provide information on the status of the registration and issue certificates (such as family certificate or confirmation of birth) upon request. The Regional Consular Centre informs the involved person by email, as soon as the civil status authorities decided about the inscription in the Register.

Only after the completed registration of birth in the Swiss Civil Register, an application for a Swiss passport and/or Identity card may be submitted. The parents may file such an application through the website [www.schweizerpass.ch](http://www.schweizerpass.ch) (Passport and identity card for Swiss citizens living abroad > online application).

## Where to obtain the documents

International CIEC birth certificate Forma A (Išrašas iš gimimo akto irrašo / Extrait de l'acte de naissance)  
→ Civil status office (Civilinės metrikacijos skyrius)

Certified true copy of the acknowledgement of paternity  
→ Notary where the parents signed the application/ declaration

Confirmation of civil status and residence (gyventojų registro pažyma apie asmens duomenis)  
→ State Enterprise Centre of Registers SECR (Registruų centras)

Certificates regarding changes of first and surnames (Civilinės būklės akto įrašo pakeitimo ar papildymo įrašas)  
→ Civil status office (Civilinės metrikacijos skyrius)

Should you have any questions, please do not hesitate to contact the Regional Consular Centre in Stockholm by e-mail or telephone.