



Death in the Cook Islands: How to update the Swiss civil status register

14.04.2022

Documents to submit

- Original death certificate with Apostille**
 - issued within the last 6 months. If the document is older, a new document must be ordered
 - legalised with an Apostille
 - photocopies, scans or certified copies will not be accepted
 - will not be returned to you
- Swiss identity documents** of the deceased (passport and identity card), if applicable.
The cancelled documents can be returned for commemorative purposes if the family requests this when submitting them.
- Contact details** (name, address, phone number and email) **of next of kin**

Translation

Documents that are not in a Swiss national language or in English must be translated.

Fees

Registration of the death in the Swiss civil status register is free of charge.

Further information

Where to obtain the documents?

Ministry of Justice, Registrar of Births, Deaths & Marriages

Website www.justice.gov.ck, Email offices@justice.gov.ck

or the Cook Islands High Commission in Wellington for application forms

Phone: +64 4 497 5126 or Email: cookislands@cookhicom.org.nz

Where to obtain the Apostille?

The Ministry of Foreign Affairs and Immigration

P.O. Box 105, 2nd Floor, Cold Store Building, Avarua, Rarotonga (Cook Islands)

Website: www.mfai.gov.ck, Email secfa@mfai.gov.ck

Phone: +682 29 347

See next page for further information

Where to send the documents?

Embassy of Switzerland
10 Customhouse Quay
P.O. Box 25004
Wellington 6146
New Zealand

Upon receipt of the relevant documents, we will translate and legalise the documents and forward them to the appropriate authority in Switzerland, so that the family details can be updated in the Swiss civil status register (Infostar). The original documents will not be returned.

The civil registrar authorities in Switzerland may request additional documents / information.