



Required documents for Pakistani Citizens

PLEASE MAKE SURE YOU HAVE ALL THE REQUIRED DOCUMENTS ON THIS CHECKLIST. INCOMPLETE FILES WILL NOT BE ACCEPTED AND YOU WILL HAVE TO WAIT FOR A SECOND INTERVIEW.

1. Family reunion application

- ❖ Please submit the documents in exact order given below; please do not staple any document

Primary applicant (spouse of host)

- Passport and previous passport/s used for travel or not
- Questionnaire for applicant* form for verification of the documents including 1 photo
- Birth certificate (Original) ¹
Including the exact place of birth and mentioning names of both parents
- Original Nikah Nama (with English translation)
- Marriage Registration Certificate MRC from NADRA
- Photocopies of ID cards (CNIC) of the applicant and applicant's parents
- Family Registration Certificate (FRC) issued by NADRA
By birth - Showing names of parents, brothers and sisters
- Family Registration Certificate (FRC) issued by NADRA (only if both spouses are Pakistani citizens)
By marriage - Showing names of spouse and children
- Police certificate
- Photocopy of School certificate/s
- Domicile certificate with photograph issued by "District Magistrate"
- Applicant's personal affidavit on oath legalised by a public notary ¹
Regarding applicant's marital status before marriage either "single, married, divorced or widowed"
- Photographs of the applicant and spouse
Marriage ceremonies, people attending the marriage, couple before and after marriage
- 3 x D visa application form for each applicant (incl. for child/children)
- 4 x Passport-sized photographs / white background

For the host living in Switzerland

- Copy of foreigners permit (B, C or N) and Passport or Swiss passport
- Wohnsitzbescheinigung / Certificat de domicile ¹
- Birth certificate (Original) ¹
Including the exact place of birth and mentioning names of both parents
- Photocopy of Pakistani ID card (CNIC)
- Personenstandsausweis / Certificat individuel d'état civil (For Swiss nationals only) ¹
- If host is a Pakistani citizen: Family Registration Certificate (FRC)
By birth - Including parents, brothers and sisters
- Fill *Additional Questionnaire*

➤ **Only required if a child / children is/are concerned**

- Birth certificate (Original) ¹
Including the exact place of birth and mentioning names of both parents
- Child Registration Certificate (CRC) issued by NADRA (with English translation)
Certificate for children under 18 years
- Court judgement for the custody of children under 18 years old if parents divorced or separated
(Original “notarized” + English translation)
- Photocopy of School certificate/s
- Passport/s and previous passport/s used for travel or not

➤ **Only if applicant is divorced / separated / widowed**

- Nikah Nama of previous marriage/s (Original + English translation)
- Marriage Registration Certificate MRC from NADRA of previous marriage/s
- Court judgement for the divorce (Original in Urdu “notarized” + English translation)
- Divorce Certificate (NADRA) with date of validity (Original)
- Death certificate/s of previous spouse/s from NADRA
- Photographs of the applicant and previous spouse
Marriage ceremonies, people attending the marriage; couple before and after marriage

2. Marriage Preparation

- ❖ Please present the same documents as in a family reunion application excluding Nikah Nama and Marriage Registration Certificate MRC
- ❖ Note that you will have to fill and sign specific forms for the marriage preparation at the Embassy
- ❖ Pictures of the couple prior to the marriage, celebration or engagement ceremony

Price

Service	Price
Documents verification	CHF 950.00
Marriage preparation	CHF 1'100.00
Interpretation (for each appointment)	PKR 6'000.00

- ❖ Fee must be paid in Pakistani Rupees in cash at the time of appointment.
- ❖ Prices mentioned above do not include the visa fee

Additional Information

- ❖ Appointments are mandatory, to book an appointment contact us (islamabad.ziv@eda.admin.ch)
- ❖ If the applicant does not speak Urdu or English, please inform us when requesting an appointment and we will arrange an official interpreter
- ❖ Documents must be **submitted in person** at the Embassy in Islamabad
- ❖ Application is only accepted **when all documents listed are complete and correct. Please make sure you prepare ALL the documents listed in the checklist. Applications with missing documents will be rejected and a long waiting time can be expected for the follow-up appointment.**
- ❖ No information regarding a file or the process of a case will be given by telephone
- ❖ Legal verification of the documents may take **4 to 6 months** minimum

¹ document should not be older than six (6) months