



After your marriage performed in Mozambique: entry in the Swiss civil status register

July 2022

Documents to submit

- Original marriage certificate*** (assento de casamento/certidão de narrativa completa do registo de casamento) issued by the “Conservatória do Registo Civil” of the main town in the district where the marriage took place (for **legalization** see page 2)
- Original birth certificate* of the Mozambican spouse** (Assento de nascimento/certidão de narrativa completa do registo de nascimento) issued by the “Conservatória do Registo Civil” of the main town in the district where the child was born (for **legalization** see page 2)
- Photocopy of valid Swiss Passport or valid ID Card of Swiss citizen
- Photocopy of valid Passport or ID card of the Mozambique spouse indicating the surname after the marriage
- If the Swiss citizen is a dual citizen: photocopy of Mozambican Passport or ID card indicating the surname after the marriage
- Marriage questionnaire, completed and signed by both partners

If the Mozambique spouse has previously been married or if widowed:

- Original marriage certificate with the mention of the divorce*** (assento de casamento/certidão de narrativa completa do registo de casamento com averbação do divórcio) issued by the “Conservatória do Registo Civil” of the main town in the district where the marriage took place (for **legalization** see page 2)
- Original divorce certificate*** (certidão/assento de divórcio e separação de pessoas) issued by the competent “Tribunal Judicial” of the province where the divorce has been pronounced (for **legalization** see page 2)
- Original death certificate* of the previous spouse** (assento de óbito/certidão de narrativa completa do registo de óbito) issued by the “Conservatória do Registo Civil” of the main town in the district where the person died (for **legalization** see page 2)

If the surname after marriage of the Swiss citizen is neither clearly indicated on the marriage/civil union certificate nor on any other official document, a **Declaration of Name** can be requested by the authorities of Switzerland. This declaration of name has to be completed and signed in person by both spouses at the competent Swiss representation.

The original certificates are submitted to the competent civil status authority in Switzerland and will not be returned (**photocopies or certified copies are not accepted**). Additional documents may be required by the Swiss civil status authority.

All documents marked with a * **must not be older than six months** (date of issue) at the time of their submission to the Regional Consular Centre (RCC).

Regional Consular Centre Southern Africa
225 Veale Street, New Muckleneuk, 0181 Pretoria
P.O. Box 2508, Brooklyn Square, 0075
Phone: +27 12 452 06 60, Fax: + 27 12 346 66 05
southernafrica@eda.admin.ch ; www.eda.admin.ch/pretoria

Legalization

The documents marked with * must be first legalized by the Ministry of Justice (Ministério da Justiça, Direcção dos Registos e Notariado) and then by the Ministry of Foreign Affairs (Ministério dos Negócios Estrangeiros e Cooperação – MINEC).

Ministério da Justiça

Av. Lenine, próxima à esquina com a Av. Ho Chi Minh
Maputo

Ministério dos Negócios Estrangeiros e Cooperação

Av. 10 de Novembro
Maputo

Translation

Documents that are not in English must be translated into a Swiss national language (German, French, Italian or Romansch).

Fees

Entry of the marriage in the Swiss civil status register is free of charge, however in certain cases fees can occur. If this is the case, you will be informed accordingly.

Processing time

Once the complete documentation has been received by the competent Swiss representation, experience has shown, that this process can take several weeks or months.

Further information

If the documents are sent by mail: Please include a cover letter mentioning your personal and contact details. It is however strongly recommended to use a private courier company.

Only once the marriage has been registered in Switzerland, a new Swiss passport can be issued in case of surname change after the marriage.

Please contact the Regional Consular Centre Southern Africa (RCC) at the Embassy of Switzerland in Pretoria if a **citizen of a different country is concerned or the marriage took place outside of Mozambique**.

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