



## Birth of a child in Taiwan to parents who are not married: entry in the Swiss civil status register

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### Documents to submit

- Original Birth Certificate of your child (出生證明) in Chinese, issued by Household Registration Office, must be translated into English by a translation agency. An English birth certificate issued by hospital will not be accepted
- Household Registration Transcript (戶籍謄本) in English, issued by Household Registration Office after the birth of your child
- Application for Birth Registration (form available on page 3), duly filled in, dated and signed by both parents
- Passport (two copies), of both parents, if you are not registered at this Swiss Representation

**If you (a parent) do not hold Swiss nationality and are not yet registered in the Swiss civil status register, please submit the following** (when *Mother or Father of the child is Swiss and has recognized the child*):

- Original Birth Certificate (出生證明) of foreign parent in Chinese, issued by Household Registration Office, must be translated into English by a translation agency. An English birth certificate issued by hospital will not be accepted
- Original civil status record at the time of your child's birth:  
Affidavit of Civil Status (form available on page 4), this form must be signed in the presence of a notary public and must be attached with the Household Registration Transcript (戶籍謄本) in English

In addition,

- a) If divorced, Original Divorce Certificate (離婚證書), in English issued by Household Registration Office, the divorce must be mentioned on Household Registration Transcript
- b) If widowed, Original Death Certificate (死亡證明書) of deceased spouse/partner, in English issued by Household Registration Office, the death must be mentioned on Household Registration Transcript

The original documents are submitted to the civil registry office concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

## Translation

Documents that are not in a Swiss national language or in English must be translated.

## Legalisation

All Taiwanese civil status documents must be legalised by **District Court** and **Ministry of Foreign Affairs** (MOFA) before being submitted to the Swiss representation. Address of the local authority concerned:

[Ministry of Foreign Affairs](#)

3-5F, 2-2, Sec.1, Jinan Rd., Zhongzheng Dist.

Taipei City 100219, Taiwan (R.O.C.)

## Fees

Entry of the birth in the Swiss civil status register is free of charge.

## Further Information

A timeframe of at least two months is to be expected for birth registration. After this period, the civil registry office concerned (of the place of origin) in Switzerland can provide information on the registration status. Once the birth is registered in the Swiss civil status register, you can apply for a biometric [Swiss passport](#) for your child.

Should you have any questions, please do not hesitate to contact us by e-mail [taipei@eda.admin.ch](mailto:taipei@eda.admin.ch) or by telephone.

## Application for Birth Registration

Surname of new born baby	
First name and middle names of new born baby	
Date of birth ( <i>dd/mm/yyyy</i> ) of new born baby	
Place of birth( <i>city/country</i> ) of new born baby	
Nationality ( <i>Please indicate all, Switzerland accepts dual-citizenship</i> )	
Father's last name and first and middle names	
Father's address	
Current contact information	Phone E-Mail
Mother's last name, maiden name and first and middle names	
Mother's address	
Current contact information	Phone E-Mail
Is the mother of the baby married to the father of the baby	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Signature of the mother</b>  Place and date	
<b>Signature of the father</b>  Place and date	

# AFFIDAVIT OF CIVIL STATUS

婚姻狀態宣誓書

I, \_\_\_\_\_ the undersigned, after being duly sworn, do depose and say:

本人, \_\_\_\_\_ 謹此宣誓下列陳述屬實:

1. That I am a citizen of the Republic of China,

本人為中華民國國民

Holder of ID Card No. (所持國民身分證統一編號) : \_\_\_\_\_.

Date of birth (出生日期 dd/mm/yyyy) : \_\_\_\_\_.

2. That I  have never been married /  am divorced /  am widowed /  my previous marriage has been nullified or revoked by declaratory judgment, and I am now legally free to marry.

本人  未曾結婚 /  已經離婚 /  配偶已歿 /  前婚姻經判決無效或撤銷或不成立, 現在為單身, 依法有結婚之自由

3. That I have census record in Taiwan, an extract of Household Registration presented herewith as evidence to the aforesaid facts.

本人在臺灣設有戶籍資料, 現提出戶籍謄本證明上述所陳屬實

Deponent :

宣誓人

The signature / seal of this document has been attested at the Notary Public Office of Taiwan

\_\_\_\_\_ (Area or City) District Court, Republic of China.

本文件之簽名或蓋章, 經於中華民國臺灣\_\_地方法院公證處認證

Date(日期) : : \_\_\_\_\_.

Case No. (案號) : \_\_\_\_\_號

Notary Public :

公證人