



VISA D FAMILY REUNIFICATION

GENERAL INFORMATION FOR FAMILY REUNIFICATION

(READ CAREFULLY BEFORE PREPARING YOUR DOCUMENTS)

- Applications for family reunification are only accepted by the Swiss Consulate General in Istanbul
- Applications with missing documents will not be accepted
- Applicants must appear in person
- Electronic documents (documents from the online system) are not accepted
- In case of missing photocopies etc., the consulate cannot photocopy documents
- No additional time will be granted to complete the missing documents.
- In case of an incomplete application, you must request a new appointment by E-Mail
- The Consulate General of Switzerland in Istanbul has the right to request additional documents from you

DOCUMENTS FOR THE APPLICATION VISA D – FAMILY REUNIFICATION

PLEASE PREPARE THE DOCUMENTS IN THE SEQUENCE GIVEN BELOW, WITHOUT **STAPLES, PAPER CLAMPS OR VIEWPOCKETS**

- ALL DOCUMENTS MUST BE TRANSLATED INTO ONE OF THE **OFFICIAL LANGUAGES**
- A **PHOTOCOPY OF EACH ORIGINAL** MUST BE MADE
- THE **ORIGINAL DOCUMENTS AND PHOTOCOPIES** MUST BE SUBMITTED IN **2 SEPARATE BUNDLES**

<p>Three application forms for a national visa D (Application for a long stay visa)</p> <ul style="list-style-type: none"> ○ https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html ○ Duly completed (German, French, Italian or English) ○ All forms must be signed personally (for minors, one of their legal guardians must sign the visa form) ○ Filled in by typewriter, online or in block letters (with a blue or black pen) ○ Please fill in your telephone number and e-mail address! 	
<p>Four recent, identical passport pictures</p> <ul style="list-style-type: none"> ○ For further information consult: https://www.icao.int/Security/mrtd/Downloads/Technical%20Reports/Annex_A-Photograph_Guidelines.pdf 	
<p>Valid Passport</p> <ul style="list-style-type: none"> ○ Issued within the last 10 years ○ Minimum 2 empty pages ○ Valid at least 3 months after leaving the Schengen Area 	
<p>Two photocopies of passport</p> <ul style="list-style-type: none"> ○ Please make legible copies on A4 sheets ○ 3 copies first page (page with the biometric data) ○ If available, previous visas and entry/exit stamps 	

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<p>One original and one photocopy if married, International Marriage Certificate Form B</p> <ul style="list-style-type: none"> ○ Original, not older than 6 months, issued by the Turkish Civil Registry Office (Nüfus Müdürlüğü) 	
<p>One original and one photocopy detailed family register extract</p> <ul style="list-style-type: none"> ○ Original, current document issued by the Turkish Civil Registry Office (Nüfus Müdürlüğü) ○ All civil status entries and family relationships must be visible 	
<p>One original and one photocopy Translation from the detailed family register extract</p> <ul style="list-style-type: none"> ○ Original, translated into a Swiss national language (German, French or Italian) by a sworn translator ○ Original signature and stamp of the translator must be present ○ <u>Please do not have it certified by a public notary</u> 	
<p>One original and one photocopy Criminal record extract</p> <ul style="list-style-type: none"> ○ Original, current document issued by the public prosecutor's office 	
<p>One original and one photocopy Translation from the criminal record extract</p> <ul style="list-style-type: none"> ○ Original, translated into a Swiss national language (German, French or Italian) by a sworn translator ○ Original signature and stamp of the translator must be present ○ <u>Please do not have it certified by a public notary</u> 	
<p>From the family member living in Switzerland</p> <ul style="list-style-type: none"> ○ Two photocopies of valid passport or identity card ○ Two photocopies of valid residence permit if family member is not a Swiss citizen 	
<p>Visa fee: Payment: Only in Turkish currency and cash</p> <ul style="list-style-type: none"> ○ Adult: 90.- € ○ The visa fee for spouses of Swiss or EU/EFTA citizens is free of charge 	
<p>Proof of language skills in a Swiss national language</p> <ul style="list-style-type: none"> ○ The language certificate does not have to be submitted when applying for family reunification. ○ The language certificate must be submitted to the relevant immigration authority within one year of entering Switzerland 	

VISA PROCEDURE

- The application will be forwarded to the responsible immigration office in Switzerland.
- The Consulate General of Switzerland in Istanbul can only issue D visas that have been approved by the responsible immigration office.
- It takes **at least** 8-12 weeks for the application to be completed.
- If your application is approved, please send your passport and the "Authorization for Visa Issue" to the Consulate General of Switzerland in Istanbul.

REGISTRATION OF THE MARRIAGE IN THE SWISS CIVIL STATUS REGISTER

Attention: Nationals who are resident in Switzerland with a valid residence title and who have married in Turkey must inform themselves beforehand at their competent civil registry office in Switzerland whether **the registration of the marriage** by the Consulate General in Istanbul is necessary (for Swiss nationals this registration is required by law). If necessary, please contact istanbul@eda.admin.ch.