**Application Form in frame of the Support to local Initiatives**

**I. Information about Applicant [[1]](#footnote-1)**

|  |  |
| --- | --- |
| **Name of the organization /**  **Name of the Applicant** |  |
| **Contacts:**  Address:  Tel:  Mobile:  E-mail: |  |

**II. Information about Project**

|  |  |
| --- | --- |
| **Project title** |  |

|  |  |
| --- | --- |
| **Project duration** (please indicate the period) |  |

|  |  |
| --- | --- |
| **Project total budget:** |  |
| **Required amount from SDC:** |  |
| **Own funds of the applicant:** |  |
| **Other financial sources** (if available): |  |

**II. а. Description of the Project**

(Please describe the Project given the below items, not more than 1.5 pages)

* Context/analysis of the Project implementation area;
* Project concept, specific problems/tasks to be addressed by the Project;
* Justification of the Project (highlight the applicability, relevance, need to implement this concept, and potentials for its implementation);

**III. Goals and results of the Project** (please fill in the table)

*Filling instructions*:

* It is important to indicate ***the goals*** for which the whole project is directed, it must be realistic, measurable, relevant.
* In the *Project Results* column, you should specify what (product, effect) you expect to obtain from the results of the project.
* In the *Indicators* column it is necessary to provide the facts that the expected results have been achieved, that is, confirmation of the results of the Project.

|  |  |
| --- | --- |
| **Project goal:** | |
| **Project results** | **Indicators** |
|  |  |
|  |  |
|  |  |

**IV. Partners** (Please list partner organizations identifying their legal status (public, NGO, commercial or international organization) and their role, contribution to the proposed Project)**:**

**V. Beneficiaries[[2]](#footnote-2) and target group** (please briefly describe your target group/beneficiaries who the Project will address):

**VI. Plan of activities** (please indicate the period of the proposed Project and fill in the table for activities)

Period of the Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **№** | **Activity** | **Description of the activity (participants, format)** | **Months for the project activities to be implemented** | | | | | | | | | | | |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
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**VII. Risks** (Please describe the risks that may affect the implementation of proposed activities, and possible measures to prevent them)

**VIII. Financing** (please, provide in-detail budget as in the attached format (separate table in Excel is attached))

Please show the whole budget amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please show the required funding from the SDC:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IX. Perspectives/future plans** (please describe what plans the organization/applicant will be able to implement after the completion the project)

**X. Annex (please, provide the copies of below documents along with Project Application)**

From the applicant, organization – copy of the Charter of the organization, licenses / certificates for the activity, bank details, copy of the director's passport, CVs of key employees and experts involved (if planned).

1. Applicant should, in addition to the Application, provide additional information, the list in the end of the application. [↑](#footnote-ref-1)
2. Beneficiaries – individuals, groups, organizations, receiving direct or indirect benefit from activities [↑](#footnote-ref-2)