



**Request for family reunification for relatives in the ascending line
of the principal beneficiary/spouse**

To be returned to the Swiss Mission

Reminder of the rules and conditions under the Guidelines

In exceptional cases and depending on the circumstances, a relative in ascending line of the principal beneficiary or their spouse may be allowed to enter Switzerland on the grounds of family reunification. This relative must live together with the principal beneficiary in the same household in Switzerland and be in the principal beneficiary's sole care. The request must be justified and be submitted by the organisation to the Swiss Mission before the person concerned arrives in Switzerland.

If the request is accepted, the person will be issued a type "H" legitimization card upon arrival in Switzerland; the card will be valid for three months and may be renewed from year to year. The card will allow this person to reside permanently in Switzerland with the principal beneficiary for the duration of the employment of the latter. The person will be subject to Swiss law, in particular, to the legislation covering social security and taxation¹. **The principal beneficiary shall ensure that the person complies with the above-mentioned legislation.**

When applying for renewal of the legitimization card, the organisation must submit to the Swiss Mission a copy of the Swiss health certificate or, if applicable, a copy of the decision of exemption granted by the health insurance Service of the canton of residence. In addition, the Swiss Mission will, if necessary, request proof of the affiliation to the Swiss social security system (AVS) and of the announcement to the tax authorities.

NAME OF THE ORGANISATION _____

PRINCIPAL BENEFICIARY Ms Mr

Name/surname _____

Type/Nr of the legitimization card _____ starting date of function _____

Private address _____

RELATIVE IN THE ASCENDING LINE Ms Mr

Name/surname _____

Date of birth _____ Family relationship: mother father mother-in-law father-in-law

Nationality/ies _____

City/country of residence (when applying) _____

CIRCUMSTANCES justifying the request for family reunification (*tick the appropriate box or boxes*):

- The person has always lived with the principal beneficiary/spouse and/or is in their sole care.
- The person must live with the principal beneficiary/spouse due to old age and/or their state of health.
- (Others) _____

Official stamp of the organisation _____ Date _____

Signature (HR department) _____

The Swiss Mission will return to the organisation a copy of the request with its decision. If necessary, the Swiss Mission will send a copy of its decision to the competent Swiss representation to facilitate the issuance of a visa for family reunification for the person concerned.

After examination, the Swiss Mission: accepts the request does not accept the request

Date _____ Signature _____

¹ Refer to the information note: <https://www.eda.admin.ch/missions/mission-onu-geneve/en/home/manual-regime-privileges-and-immunities/introduction/Manuel-personnes-sans-privileges-et-immunités-carte-H/Autres-membres-de-famille-OI-MP-legislation-en-matière-impot-et-sociale.html>