



VISA APPLICATION FOR FAMILY REUNION

The competent authorities in Switzerland are responsible for issuing entry permits for the purpose of family reunion. The decision process takes between 8-12 weeks. The following procedure is required:

The application has to be submitted at the visa counter at one of our representations by appointment from Monday to Friday in the morning (except on Chinese and Swiss public holidays).

Appointments must be made through the company VFS Global: <https://visa.vfsglobal.com/chn/en/che/>

Non-compliance with the set guidelines (items not presented, photocopies missing, etc.) will lead to the application being rejected. Thank you for your cooperation.

Following documents in English, French, German or Italian are required:

- National passport or official travel document valid for more than 3 months beyond the validity of the requested visa, with at least two blank pages
- 2x copy of the passport including the signature page and if existing, of the past Schengen visas
- 3x **visa D** application form (**application for national visa for stays of more than 90 days**), duly completed and signed by the applicant. The form can be downloaded on the website: <https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html>
- 4x coloured passport photo undamaged, of recent date, white background, size 3.5 cm x 4.0 cm
- 2x copy of Swiss residence permit of the spouse/parent (if applicable)
- 2x copy of passport including signature page of the spouse/parent
- 2x employment contract of spouse/parent (1 original and 1 copy)
- 2x invitation letter from the spouse/parent living in Switzerland (1 original and 1 copy)
- 2x proof of family relation (marriage certificate / birth certificate), legalized by MFA (1 original and 1 copy)
- **Minors:**
 - 2x birth certificate of the dependent child, legalized by MFA (1 original and 1 copy)
 - 2x proof of guardianship (if applicable), legalized by MFA (1 original and 1 copy)
 - 2x notary certificate of permission to reside in Switzerland (if applicable); from both parents or legal guardians (when minor is travelling alone) or the parent or legal guardian not travelling (if minor is travelling with one parent), legalized by MFA (when not in China, attested by the relevant authorities in the country of residence) (1 original and 1 copy)

Documents not in English, French, German or Italian require a notarized translation

- 2x bank statement for the last 3-6 months, as evidence of your or your spouse/parents financial status (1 original and 2 copies)
- Visa fee as published on the website. The amount is equivalent to EUR 80 for adults and EUR 40 for children from the age of 6-12 years. Children under the age of 6 years are free of charge.
- Any other documentation you consider relevant to your application
- The cantonal migration authorities may ask for additional documents

The application will be forwarded to the competent Swiss authorities for their decision (8-12 weeks).
On receipt of the authorization, the applicant has to contact the Embassy/Consulate General directly by e-mail:

Beijing: beijing.visa@eda.admin.ch

Shanghai: shanghai.visa@eda.admin.ch

Guangzhou: guangzhou.visa@eda.admin.ch

Beijing, November 2022