



Preparation of Marriage/Registered partnership in Switzerland

This information applies to Georgian/Armenian nationals and other nationals with residency in Georgia/Armenia who wish to get married/register their partnership with a Swiss national or a third national living in Switzerland.

The Georgian/Armenian national/resident has to schedule an appointment at the Swiss Embassy in Tbilisi and submit the application personally. The person will have to fill in the application for marriage/registered partnership preparation directly at the Embassy.

The following documents have to be submitted:

<u>SWISS NATIONAL/RESIDENT</u> – REQUIRED DOCUMENTS	NUMBER OF COPIES
Copy of Certificate of marital status issued by the place of origin (if available)	2
Copy of Swiss passport / valid residency permit	2

<u>GEORGIAN/ARMENIAN NATIONAL/RESIDENT</u> – REQUIRED DOCUMENTS (ORIGINAL + 2 COPIES)	
<input type="checkbox"/> Birth certificate*	Original + 1 copy
<input type="checkbox"/> Confirmation of Civil status* (single, divorced, widowed) mentioning the dissolved marriages and, in addition <ul style="list-style-type: none"> • If the applicant was <u>divorced</u> before this marriage, please send <ul style="list-style-type: none"> <input type="checkbox"/> Divorce certificate* • If the applicant was <u>widowed</u> before this marriage, please send <ul style="list-style-type: none"> <input type="checkbox"/> Death certificate* of late spouse 	Original + 1 copy
<input type="checkbox"/> Certificate of residence* <u>Georgia</u> : Justice House <u>Armenia</u> : Passport and Visa Dept of the RA Police in Yerevan	Original + 1 copy
<input type="checkbox"/> Copy of passport	2
<input type="checkbox"/> Copy valid residency permit	

Visa request for long stay (type D)

If the future spouse or partner is going to take up residency in Switzerland, the following documents have to be submitted at the same time as the preparation file.

<u>GEORGIAN/ARMENIAN NATIONAL/RESIDENT – REQUIRED DOCUMENTS</u>	NUMBER OF COPIES
<input type="checkbox"/> Valid travel document (passport)	Original
<input type="checkbox"/> Valid Resident card for foreign nationals with permanent residence in Georgia/Armenia	+2 copies
<input type="checkbox"/> Swiss visa application forms for long stay (type D) duly filled and signed by the applicant	3
<input type="checkbox"/> Recent Passport pictures	4
<input type="checkbox"/> Criminal record*	Original +2 copies

Miscellaneous

IMPORTANT

All original documents marked with (*)

- need an apostille and then be translated into a Swiss national language by an authorized translator and be notarized
- have to be issued within the last six (6) months (except the passport)
- will not be returned to you (except the passport)

***APOSTILLE**

Georgia and Armenia are Members of the Hague Convention and therefore the documents need to be legalized with an apostille. The Service is rendered by:

Georgia: Public Service Hall, Tbilisi, www.psga.gov.ge

Armenia: Ministry of Justice, Yerevan <https://www.moj.am/en/page/apostille>

You can also get civil status documents marked with an (*) through these services and have them affixed with a apostille seals

DOCUMENTS ISSUED BY ANOTHER COUNTRY

Any document which is not issued by an authority in Georgia/Armenia needs to be legalized by the Embassy competent for the country of issuance. Additional fees might be charged.

CRIMINAL RECORD*

Criminal records can be ordered :

In Georgia: [Service Agency](#) of the Ministry of Internal Affairs

In Armenia: [Ministry of Foreign Affairs of the Republic of Armenia](#)

PROCESSING TIME

After submission of the complete file, all documents are forwarded to the competent authorities in Switzerland. The processing time for the authorization of the visa can take up to 12 weeks.

APPOINTMENT AT THE SWISS EMBASSY IN TBILISI

Please call the Swiss Embassy in order to schedule an appointment

FEES

Please inquire once your application is complete as the Swiss representation reserves the right to adapt the amounts of the fees at any time in relation with exchange rate fluctuations.

Only complete files are accepted. If the application is not complete, a new appointment will need to be scheduled