



## Marriage preparation or registered partnership in Switzerland

These instructions apply to Georgian/Armenian nationals and other nationals with residency in Georgia/Armenia who wish to get married/register their partnership with a Swiss national or a third national living in Switzerland.

The Georgian/Armenian national/resident has to schedule an appointment at the Swiss Embassy in Tbilisi and submit the application personally. The person will have to fill in the application for marriage/registered partnership preparation directly at the Embassy.

The following documents have to be submitted:

### 1. Marriage preparation and registered partnership in Switzerland

<b><u>SWISS NATIONAL/RESIDENT</u></b> – REQUIRED DOCUMENTS	<b>NUMBER OF COPIES</b>
Copy of <b>Certificate of marital status</b> issued by the place of origin (if available)	2
Copy of <b>Swiss passport</b> / valid <b>residency permit</b>	2

  

<b><u>GEORGIAN/ARMENIAN NATIONAL/RESIDENT</u></b> – REQUIRED DOCUMENTS	<b>NUMBER OF COPIES</b>
<b>Birth certificate</b> with translation and apostille* (If maiden name of the mother is not mentioned on the birth certificate, marriage certificate of the parents or birth certificate of the mother required)	Original + 1 copy
If the applicant is <u>single</u> <ul style="list-style-type: none"> <li>• <b>Civil status confirmation</b> and translation with apostille*</li> </ul>	Original + 1 copy
If the applicant is <u>divorced</u> <ul style="list-style-type: none"> <li>• <b>Marriage certificate</b> and translation with apostille*</li> <li>• <b>Divorce certificate</b> and translation with apostille* (with indication of a former wife's maiden surname)</li> <li>• <b>Civil status confirmation</b> mentioning the dissolved marriages and translation with apostille*</li> </ul>	Original + 1 copy
If the applicant is <u>widow</u> <ul style="list-style-type: none"> <li>• <b>Marriage certificate</b> and translation with apostille*</li> <li>• <b>Death certificate</b> and translation with apostille*</li> <li>• <b>Civil status confirmation</b> mentioning the dissolved marriages and translation with apostille*</li> </ul>	Original + 1 copy
<b>Certificate of residence</b> and translation with apostille* (If you cannot obtain an apostille on the original certificate of residence, it has to be sealed by a recognized notary office and then legalized with an apostille)	Original + 1 copy
Copy of <b>passport</b> / valid <b>residency permit</b>	2

## 2. Visa request for long stay (type D)

If the future spouse or partner is going to take residency in Switzerland the following documents have to be submitted at the same time as the preparation file.

<u>GEORGIAN/ARMENIAN NATIONAL/RESIDENT – REQUIRED DOCUMENTS</u>	NUMBER OF COPIES
Valid <b>travel document</b> (passport)	2
Swiss <b>visa application forms</b> for long stay (type D) duly filled and signed by the applicant <a href="https://www.sem.admin.ch/sem/de/home/themen/einreise/visumantragsformular.html">https://www.sem.admin.ch/sem/de/home/themen/einreise/visumantragsformular.html</a>	3
Recent <b>Passport pictures</b>	4
<b>Criminal record</b> with translation and apostille*	Original + 2 copy

## 3. Miscellaneous

### \*APOSTILLE

Georgia and Armenia are Members of the Hague Convention and therefore the documents need to be legalized with an apostille. The Service is rendered:

#### Georgia

Public Service Hall, Tbilisi, 2 Sanapiro Str., [www.psga.gov.ge](http://www.psga.gov.ge)

#### Armenia

Ministry of Foreign Affairs, Government House 2, Republic Square, Yerevan,

[www.armeniaforeignministry.com](http://www.armeniaforeignministry.com)

Ministry of Justice, 3 Vazgen Sargsyan Street, Yerevan, [www.justice.am](http://www.justice.am)

### LANGUAGE

All original documents have to be translated into a Swiss national language: German, French or Italian by a recognized translator and they **also** need to be legalized with an apostille.

### VALIDITY OF DOCUMENTS

The original documents should not be older than 6 months (beside the passport).

### PROCESSING TIME

After submission of the complete file, all documents are forwarded to the competent authorities in Switzerland. The processing time for the authorization of the visa is between 8 and 12 weeks.

### FEES

For the legalization of the signatures, the verification of the translations and the transmission of the documents to Switzerland a total fee of USD 243.00 occur. The visa fee is USD 72.00. The **total amount of USD 315.00** has to be paid in cash and in USD during the appointment.

**Only complete files are accepted from the Swiss Embassy in Tbilisi. If the application is not complete you have to book a new appointment.**