



VISA REQUIREMENTS FOR TERRE DES HOMMES VISA

Each applicant has to present all documents listed below. Note that the originals will not be given back.

- One completed **Schengen visa** application form duly filled in, dated and signed
<https://www.sem.admin.ch/bfm/en/home/themen/einreise/visumantragsformular.html>

Minors: (under the age of 18)

Both parents must sign the visa application forms and add copies of their passports as well as the unabridged birth certificate (this birth certificate states the name of the child and both parents) of the child. If there is only one guardian please present the legal documentation thereof, (divorce papers, birth or death certificate etc.) If one parent is unable to sign the forms, he/she must submit a letter of agreement together with a copy of his/her passport bearing the signature of the holder. If the child is travelling with only one parent, the written consent of the other parent is required as well as a copy of the passport of the latter bearing the signature.

- One recent passport-sized colour photograph with a white background¹, not damaged and stapled
- Original passport valid for further three months after the intended departure from the territory of the Schengen States and 1 copy of all relevant passport pages (data page, pages containing previous Schengen, UK, US or Canadian visas). It shall contain at least two blank pages and have been issued within the previous 10 years. **Please also submit all previous passports, either valid or cancelled.**
- Photocopy of the valid Residence Permit of your country of residence (if not citizen applicable)
- Appropriate flight reservation / booking (including return flight);
- Confirmation of Terre des Hommes Switzerland send directly to the Swiss
- Confirmation from Terre des Hommes Togo or Benin
- Letter of agreement signed by both parents not older than 3 months.
- Photocopies of parents passports or ID-card
- Photocopy of child's birth certificate
- No visa application fee

Additional documents might be requested

¹See the specifications according to ICAO standards available online