



WORK PERMIT for non EU/EFTA citizens

The Company / Employer in Switzerland must file the application for a work permit at the responsible Office of Migration in Switzerland.

As soon as the Authorisation letter of the Office of Migration in Switzerland is available, please visit the Regional Consular Centre in person. No appointment is required. The following documents have to be submitted:

- Authorization letter from the Cantonal Authority
- National passport or official travel document valid for more than 3 months beyond the validity of the requested visa, with at least two blank pages.
- 2 recent passport size photographs, undamaged (format: 35 x 45 mm)
[Photograph quality](#)
- Visa fee

Please note that processing time is 24 hours (one working day).

The entry visa will allow you to travel through the Schengen states and enter Switzerland during its validity.

Within the first 8 days following your initial entry you will have to declare your arrival at the Foreigners Police or Town Registrar at your place of residence (German: Fremdenpolizei/ Einwohnerkontrolle, French: Police des étrangers/ Contrôle des habitants; Italian: Ufficio degli stranieri/ Controllo degli abitanti). The permit to stay, study or work in Switzerland will be issued upon notification of your arrival.

[Some links about Switzerland which might be useful](#)

Opening hours are: Monday to Friday (except Greek and Swiss public holidays) 10.00 am – 12.00 noon without prior appointment.