



The Embassy in Switzerland in Indonesia is the official representation of Switzerland and covers all matters concerning diplomatic relations between the two countries. It represents Swiss interests in the areas of political, economic and financial affairs, legal arrangements, science, education and culture. The Embassy promotes the Swiss economy in Indonesia, Swiss exports and tourism. It implements the Swiss economic cooperation and development strategy in Indonesia. The Ambassador is also accredited to the Association of Southeast Asian Nations (ASEAN) and to Timor-Leste. The Embassy is actively involved in implementing the ASEAN-Switzerland Sectoral Dialogue Partnership.

We currently are looking for an Indonesian national for the position as

Chef /Koki (Residence)

Your duties and responsibilities:

- Responsible for overall daily kitchen operations at the Swiss Residence of the Ambassador in Menteng district area
- Planning and prepare dishes for smaller and larger groups
- Supervision of all kitchen area to ensure consistent, high quality food
- Ensure high sanitation and food standards
- Prepare / cook dishes by recipes, create and develop own recipes

Essential qualifications:

- Culinary school degree / diploma with advanced knowledge of culinary arts
- Able to prepare and cook international dishes (Asian and western), knowledge of Swiss cuisine would be an advantage
- Min. 5 years working experience as a Head of Cuisine / Head Chef
- Excellent organizational and planning skills, able to multi-tasking and meet deadlines
- Dynamic, service orientated and committed personality with high integrity
- Ability to work independent and in a team
- Good English and Bahasa Indonesia skills, both spoken and written
- Able to work flexible hours to accommodate sporadic higher work loads
- A valid driving license (motorbike) is required
- Female / Male, 35 +

We offer excellent working conditions as well as a competitive salary (IDR 6.6-10.2 Mio. per month) with attractive social benefits in a dynamic and international environment. In case of late events, overnight accommodation at the residence can be provided, if required.

Interested candidates who fulfill our selection criteria are requested to submit the **required FDFA job application form** (see our website) along with a **motivation letter** by e-mail (subject line: "Chef /Koki Residence")

E-mail: jakarta.application@eda.admin.ch

Website: <http://www.eda.admin.ch/jakarta>

Only shortlisted candidates will be contacted for an assessment. **Application Deadline: 30.05.2021**

Candidates who pass the assessment will have to demonstrate their cooking skills in practical examinations.