



# Birth Registration & First U.S. Passport Application

## Required documents for persons born in Iran to U.S. citizen parent/parents

- Original or certified copy/copies of **U.S. birth certificate** or **U.S. naturalization certificate** of parent/parents
- Original **U.S. passport/s** of parent/parents
- Original **Iranian birth certificates** (shenasnameh) of the applicant and both parents
- Official **English translations** of the Iranian birth certificates of the applicant and the parents, certified by the Iranian Ministry of Foreign Affairs
- Original or certified copy of **parents' marriage certificate**. If they got married in Iran the original Iranian marriage certificate has to be presented along with its official English translation, certified by the Iranian Ministry of Foreign Affairs.
- If a parent or both parents have been married before, the original/certified copy/copies of the divorce decree/s must be presented. If a divorce had taken place in Iran, its official English translation, certified by the Iranian Ministry of Foreign Affairs, is requested.
- If only **one parent is a U.S. citizen**, in order to pass on his/her U.S. citizenship to the child, the parent has to prove that he/she has lived in the U.S. for a period or periods totaling not less than five years; at least two of which were after attaining the age of 14 years. Documents such as original official college/university transcripts and employment confirmations along with his/her Social Security statements could count towards proving the physical presence in the U.S. Please be advised that income tax returns or college/university degrees would not qualify as proof.
- **U.S. social security cards** of parent/s, if available or its/their number/s
- **Two identical passport pictures**, 5 x 5 cm, front view, full face, white background, printed on non-glossy paper, with no touch-ups and without eye glasses.  
See also [https://www.eda.admin.ch/dam/countries/countries-content/iran/en/us-leaflets/US-Passport-PhotoRequirements\\_en.pdf](https://www.eda.admin.ch/dam/countries/countries-content/iran/en/us-leaflets/US-Passport-PhotoRequirements_en.pdf).  
Keep in mind that you might be required to present some chronological family photos, showing the chronological years of growth of the applicant, starting from the pregnancy of the mother. Therefore, please bring some family photos to your appointment.
- Original **valid Iranian passport of both parents**; in case the minor applicant has been issued a separate Iranian passport his/her valid passport is also required. If the applicant is over 16 his/her original valid Iranian passport must also be submitted.
- Original **Iranian national ID card** of both parents, together with its official English translation, certified by the Iranian Ministry of Foreign Affairs. If the applicant is over 16 his/her original Iranian national ID-card must also be submitted with its official English translation, certified by the Iranian Ministry of Foreign Affairs.

- **Confirmation letter from the hospital**, where the mother has given birth to the applicant.
- **Presence of both parents and the offspring(s)** at the time of application is mandatory. In case a parent is absent at the time of application, he/she should complete form DS-3053 "Statement of Consent: Issuance of a Passport to a Minor Under Age 16" ([https://www.eda.admin.ch/content/dam/countries/countries-content/iran/en/US-Forms/DS-3053\\_08-2016\\_FI-public.pdf](https://www.eda.admin.ch/content/dam/countries/countries-content/iran/en/US-Forms/DS-3053_08-2016_FI-public.pdf)) and have it notarized.
- If the **minor applicant's parents have been divorced**, the original divorce decree is required to show which parent has been granted the custody (if the divorce has taken place in Iran, apart from the divorce decree, the official English translation of it, certified by the Iranian Ministry of Foreign Affairs, is also required).
- If the **minor applicant's Iranian birth certificate (shenasnameh) does not bear a photo** of him/her, an original school certificate, bearing the applicant's photo and seal of school or any other original official photo-ID is required together with its official **English translation**, certified by the Iranian Ministry of Foreign Affairs.
- **The consular fees** for a Consular Report of Birth Abroad, the passport and authentication fees in cash in Iranian Rials (please refer to the list of consular fees).

#### PLEASE NOTE

- **Applicants can submit the mentioned documents, by appointment only. Appointments can be scheduled by phone exclusively.**
- **A U.S. Consular Officer at any U.S. Embassy/Consulate can request whatever documents he/she finds necessary in matters in connection with U.S. citizenship documentation. Therefore, you might be asked to present additional documents for adjudication of your case.**
- **Only complete applications can be accepted and further processed without any exceptions. Incomplete files will be refused and you would be required to make a new appointment to present your complete application.**