



Lost or Stolen U.S. Passport Required documents for replacement

- Original/Certified copy of **U.S. birth certificate or U.S. naturalization certificate**
- **Photocopy** of the applicant's lost/stolen passport (if available)
- Applicant's **original Iranian birth certificate** (shenasnameh). If under 16, birth certificates of parents are also required.
- **Official English translation** of the applicant's Iranian birth certificate, certified by the Iranian Ministry of Foreign Affairs. If under 16, translations of the parents' Iranian birth certificates are also required.
- If your passport has been stolen, a **police report**, together with its official English translation certified by the Iranian Ministry of Foreign Affairs is required
- **Statement** written by the applicant, explaining the circumstances under which his/her passport was lost/stolen
- **Valid Iranian passport** of the applicant; if under 16, passports of both parents are also required; if, for important reasons, a valid Iranian passport is not available, please contact this office beforehand by phone
- **U.S. social security card** of the applicant, if available or its number
- **Two identical passport pictures**, 5 x 5 cm, front view, full face, white background, printed on non-glossy paper, with no touch-ups and without eye glasses.
See also https://www.eda.admin.ch/dam/countries/countries-content/iran/en/us-leaflets/US-Passport-PhotoRequirements_en.pdf.
- If the applicant is **under 16 years** of age, both parents must accompany him/her (if over 16 but under 18, the applicant must be accompanied by at least one parent).
- **Passport fee** in cash in Iranian Rials (please refer to the list of consular fees)
- **Legalization fees** of English translations (please refer to the list of consular fees)
- Applicants can submit the mentioned documents, by having a **prior appointment** only. Appointments can be received by phone exclusively.

PLEASE NOTE

- **U.S. passports which have been lost or stolen are entered in an official Consular Lost or Stolen Passport System and cannot be used if they are recovered. They must be returned to the Foreign Interests Section or the nearest U.S. representation for cancellation.**
- **A U.S. Consular Officer at any U.S. Embassy/Consulate can request whatever documents he/she finds necessary in connection with U.S. citizenship documentation. Therefore, you might be asked to present additional documents for adjudication of your case.**
- **Only complete applications can be accepted and further processed without any exceptions. Incomplete files will be refused and you would be required to make a new appointment to present your complete application.**