



U.S. Social Security Retirement Benefits

Required documents for

Workers

- Original **valid U.S. passport** of the applicant
- Original **U.S. Birth Certificate** or **Naturalization Certificate**
- Original **Iranian birth certificate** (shenasnameh) of the applicant, officially translated in English and certified by the Iranian Ministry of Foreign Affairs
- Original **valid Iranian passport** of the applicant
- Copy of the applicant's **Personal Earnings Record** from the U.S. Social Security Administration (if available)
- Form SSA-21 "Supplement for Claim of Person Outside the United States"
www.ssa.gov/forms/ssa-21.pdf
- Form SSA-1 BK "Application for Retirement benefits"
www.ssa.gov/forms/ssa-1-bk.pdf
- Form SSA-795 "Statement of Claimant"
www.ssa.gov/forms/ssa-795.pdf

Worker's spouse

- Original **valid U.S. passport**
- Original **U.S. Birth Certificate** or **Naturalization Certificate**
- Original **Iranian birth certificate** (shenasnameh) of the applicant, officially translated in English and certified by the Iranian Ministry of Foreign Affairs
- Original **Marriage Certificate** of the applicant, officially translated in English and certified by the Iranian Ministry of Foreign Affairs
- Forms SSA-21 "Supplement for Claim of Person Outside the United States"
www.ssa.gov/forms/ssa-21.pdf
- Form SSA-2BK "Application For Wife's or Husband's Insurance Benefits"
www.ssa.gov/forms/ssa-2-bk.pdf

Worker's children (below 16)

- Original **valid U.S. passport** of the child and the worker parent
- Original **U.S. birth certificate** or **CRBA** (Consular Report of Birth Abroad)
- Original **Iranian birth certificate** (shenasnameh) of the child and parents officially translated in English and certified by the Iranian Ministry of Foreign Affairs
- Form SSA-4 "Applications for child Insurance Benefits"
www.ssa.gov/forms/ssa-4.pdf
- Form SSA-21 "Supplement for Claim of Person Outside the United States"
www.ssa.gov/forms/ssa-21.pdf
- Form SSA-11 (available at our office)

PLEASE NOTE

- **The personal presence of the applicant (s) is mandatory, minors have to be accompanied by at least one parent**
- **Applicants can submit the mentioned documents, by appointment only. Appointments can be scheduled by phone or physical presence**
- **Only complete applications can be accepted and further processed without any exceptions. Incomplete files will be refused and are subject to new appointment.**
- **Requested forms should be duly be signed and dated during your visit.**
- **Additional forms or documents may be required depending on your case.**
- **For more information please visit the website of the Social Security Administration: www.ssa.gov.**