



## U.S. Social Security Retirement Benefits Required documents for application

- Original **valid U.S. passport** of the applicant
- Original or certified copy of the **U.S. birth certificate** or the **U.S. certificate of naturalization** of the applicant, if available
- Original **Iranian birth certificate** (shenasnameh) of the applicant
- **Official English translation** of the applicant's Iranian birth certificate (shenasnameh), certified by the Iranian Ministry of Foreign Affairs
- Original **valid Iranian passport** of the applicant, if available
- **Request letter in English** written by the applicant
- Copy of the applicant's **Personal Earnings Record** from the U.S. Social Security Administration
- Complete **address with phone number and e-mail address** (if available) of the applicant's residence in Iran
  - Completed application form SSA-21 from the U.S. Social Security Administration (<http://www.socialsecurity.gov/forms/ssa-21.pdf>)
- If the applicant wants to apply also for **wife/child's benefits** the following additional documents have to be presented:
  - Original **valid U.S. passport** of the wife/child
  - Original or certified copy of the **U.S. birth certificate** or the **U.S. certificate of naturalization** of the wife/child, if available
  - Original **Iranian birth certificate** (shenasnameh) of the child/wife
  - **Official English translation** of the wife/child's Iranian birth certificate (shenasnameh), certified by the Iranian Ministry of Foreign Affairs
  - Original **valid Iranian passport** of the wife/child, if available
  - Original or certified copy of the **marriage certificate**. If the marriage took place in Iran the original Iranian marriage certificate has to be presented together with its official English translation, certified by the Iranian Ministry of Foreign Affairs.

### PLEASE NOTE

- **The personal presence of the applicant is mandatory**
- **Applicants can submit the mentioned documents, by appointment only. Appointments can be scheduled by phone exclusively.**
- **Only complete applications can be accepted and further processed without any exceptions. Incomplete files will be refused and you would be required to make a new appointment to present your complete application.**