



U.S. Social Security Card – First Time Applicants Required documents for

Children (under age of 16) born in the U.S. or Iran:

- Original **valid U.S. passport** of the applicant and U.S.– citizen parent(s)
- Original or certified copy of **U.S. Birth Certificate**
- Original **Iranian Birth Certificate** (shenasnameh) of the applicant and both parents, officially translated in English and certified by the Iranian Ministry of Foreign Affairs
- Form SS-5 –FS “Application for a Social Security Card”
www.ssa.gov/forms/ss-5-fs.pdf
- Form "Sworn Affidavit for Minors" (available at our office)
- Form 1706-f3 (for U.S. born applicants only. Available at our office)
- For non U:S: Citizen parents, original **valid Iranian passports** should be presented
- Entire **original school transcripts** of the applicant, starting from elementary school to present, officially translated in English and certified by the Iranian Ministry of Foreign Affairs

Adults born in U.S. or Iran:

- Original **valid U.S. passport**
- Original or certified copy of **U.S. Birth Certificate, CRBA** (Consular Report of Birth Abroad) or **Naturalization Certificate**
- Original **Iranian Birth Certificate** (shenasnameh) of the applicant officially translated in English and certified by the Iranian Ministry of Foreign Affairs
- Form SS-5 –FS “Application for a Social Security Card”
www.ssa.gov/forms/ss-5-fs.pdf

- Form "Sworn Affidavit for Adults" (available at the office)
- Entire **original school transcripts** of the applicant, starting from elementary school to present, officially translated in English and certified by the Iranian Ministry of Foreign Affairs

PLEASE NOTE

- **The personal presence of the applicant (s) is mandatory, minors have to be accompanied by at least one parent**
- **Applicants can submit the mentioned documents, by appointment only. Appointments can be scheduled by phone or physical presence**
- **Only complete applications can be accepted and further processed without any exceptions. Incomplete files will be refused and are subject to new appointment.**
- **Requested forms should be duly be signed and dated during your visit.**
- **Additional forms or documents may be required depending on your case.**
- **For more information please visit the website of the Social Security Administration: www.ssa.gov.**