



Visa application for STUDIES

To submit a visa application, **it is necessary to present 3 national visa/type D application forms** (fully completed and signed by the applicant at the visa section of the Embassy) **as well as the following documents, along with 3 photocopies of each document listed from 4 to 13:**

1. National passport valid for more than 3 months beyond the date of entry to Switzerland, along with 3 photocopies of each page (with identity, photo, issuance/prolongation, Swiss, Schengen, USA, Canadian, UK visas, entry/exit stamps). *The passport will be given back to its holder.*
2. For non Lebanese nationals: residency permit and work permit (if applicable) valid at least till the date of entry to Switzerland, along with 3 photocopies. *The permit(s) will be given back to its/their holder.*
3. Four recent identical passport photographs in colour, with light background, full face (3.5 cm x 4.0 cm).
4. Confirmation of registration or pre-registration from the school/university (in French or German).
5. Letter mentioning the complete program of the considered studies and diploma, total duration of the studies and intentions at the end (in French or German).
6. Motivation letter for the considered studies (in French or German).
7. Detailed curriculum vitae (in French or German), along with photocopies of previous diplomas or school/university report (grades) if studies are not completed yet.
8. Confirmation letter of engagement to leave Switzerland when the studies end and/or in case of failure (in French or German).
9. Confirmation of the complete or partial payment of the school/university tuition fees.
10. Proof of sufficient financial means for the coverage of the annual living costs. *Please contact the competent cantonal authorities in order to know the exact amount needed.*
11. The linguistic knowledge of the language of study have to be confirmed by:
 - English: test IELTS from the British Council in Beirut - tel.: 01 / 740 123
(please contact the Embassy)
 - French: test TCF from the Centre culturel français in Beirut - tel.: 01 / 420 264
(please contact the Embassy)
 - German: certificate B2 from the Goethe-Institut in Beirut - tel.: 01 / 422 291
(please contact the Embassy)
12. Confirmation of the parents' employment.
13. Family register issued less than 3 months ago.

IMPORTANT!

- Ø **Only duly filled out, dated and signed forms as well as complete visa applications will be accepted.**
- Ø **Original documents have to be presented**, they will not be returned unless provided with a photocopy.
- Ø **The documents in Arabic have to be translated into French, German or Italian.**
- Ø **The visa application forms have to be filled out in French, German or Italian.**
- Ø **The visa application fee, in the amount of Euro 60.- + additional postage, is payable in Lebanese pounds** (in cash) at the time of the application acceptance **and is not refundable.**

Once the visa application is accepted, a receipt indicating the proceeding is handed out to the applicant and **no information will be given by the Swiss Embassy in Beirut.**

The acceptance of the visa application does not guarantee the granting of the visa. The Swiss Embassy in Beirut and the authorities in Switzerland reserve the right to return or withdraw an accepted application, to call in the applicant for an interview and/or request additional documents as well as to refuse the visa.

The visa application will be forwarded to the competent authorities in Switzerland for decision and the Swiss Embassy will only be able to issue the visa upon receipt of their authorization. Please note that **the procedure takes 2 to 3 months.**