



PHD/POST-DOC

Stay of more than 90 Days (National type D visa)

General application rules:

- The applicant has to appear in person with the below mentioned documents at the Embassy of Switzerland in The Hague/Netherlands. The requested original documents need to be submitted separately.
- The opening hours are Monday-Thursday from 10:00-12:00. No appointment has to be arranged in advance.
- Visas for students with the purpose of studies in Switzerland (e.g. Bachelor, Master, PhD) are free of charge. Visas for Post-Doc are subject to fees.
- The complete application will be forwarded to the competent cantonal migration authorities in Switzerland for the final decision. This process may take 8-12 weeks. The Regional Consular Center Benelux will only be able to issue a visa once authorization has been granted.
- For further information, please consult the homepage of the Regional Consular Center Benelux in The Hague www.eda.admin.ch/denhaag or write us an email at benelux@eda.admin.ch.

Please submit the documents in the following order:			√
1.	Visa application form «Application for a long stay visa (visa D)» completed, dated and signed	3x	
2.	Recent <u>passport-size photos</u> in color with white background (not older than 6 months)	3x	
3.	Passport valid for more than 3 months beyond the validity of the requested visa and containing at least 2 empty visa pages (Copies only from the photo, data and signature page)	1x original 2x copies	
4.	Valid residence permit from NL, BE or LUX	1x original 2x copies	
5.	Curriculum vitae (CV)	2x	
6.	Motivation letter, dated and signed	2x	
7.	Written and signed declaration by the applicant stating that he/she will leave Switzerland on the completion of his/her studies	2x	
8.	Employer's contract with terms, conditions, yearly gross salary	1x original 2x copies	

Please note that this is not an exhaustive list. If necessary, you may be requested to submit additional documents.

Approved visa:

Once the authorization to enter Switzerland has been granted, the visa can be collected. Please bring your passport and the letter of authorization during our opening hours (without prior appointment). The visa is normally ready the same day in the afternoon. If you would like to have your passport returned by postal mail, kindly mention it when you submit your application with the Embassy.

Within the first 14 days of your initial entry you will have to declare your arrival at the Residents' Registration Office (German: Migrationsamt/Einwohnerkontrolle; French: Police des étrangers/contrôle des habitants; Italian: Ufficio degli stranieri/Controllo degli abitanti) at your place of residence.

The residence permit will be issued upon notification of your arrival in Switzerland.