



REQUIREMENTS FOR A VISA FOR EMPLOYMENT IN SWITZERLAND National Visa D (more than 90 days)

The Embassy of Switzerland in Caracas requires the following documents in order to process your visa application:

Please also provide a photocopy of every document (except for the application form).

1.	Three application forms duly completed and signed (see website)	<input type="checkbox"/>
2.	Four recent passport-size photographs (size: 35x45mm), blue background	<input type="checkbox"/>
3.	Photocopy of the passport data page. The passport must be valid at least three months beyond the planned date of entry. It is not necessary to send the original passport with the application file. The Embassy only requests the original passport once the visa will be approved.	<input type="checkbox"/>
4.	For foreign residents: Proof of legal residence.	<input type="checkbox"/>
5.	Copy of the swiss employment contract (signed by both parties).	<input type="checkbox"/>
6.	Confirmation of future accommodation in Switzerland (such as for example rental contract etc.). If the applicant will stay with family/friends, we require a confirmation letter as well as a passport copy. If the host is not a Swiss citizen, then we additionally require a copy of the residence permit.	<input type="checkbox"/>

Further documentation may be requested after reviewing the application file.