Secondment

“Demobilization, Disarmament and Reintegration” Strategic Planning Officer, MONUSCO, Goma

The Disarmament, Demobilization, and Reintegration (DDR) component of the DDR/RR section of MONUSCO supports the Government of the DRC, which retains the primary responsibility for defining the DDR policies. It began its work in 2002 in the Ituri region of eastern DR Congo as a Community Disarmament and Resettlement (CDR) program. Its initial mission was to pacify the Ituri District by disarming all militias of armed groups in Ituri. Ahead of the National Program for Demobilization, the various groups were given the opportunity to participate in community resettlement projects.

The accords signed by all the Congolese warring factions called for the establishment of transit, orientation, and regrouping centers. Depending on the process, armed groups were expected to stay for five days in these centers during which they will undergo sensitization, orientation and registration formalities before being allowed to choose between integration into the army (Forces Armées de la République Démocratique du Congo, FARDC) and Demobilization and go into civilian life. Those who chose the army were sent to training centers from where, if successful, were finally integrated into the FARDC. Those who did not successfully go through the training process were sent to the Demobilization programs.

The Strategic Planning Officer will work with the United Nations Organization Stabilization Mission in the Democratic Republic of the Congo (MONUSCO) in the Disarmament, Demobilization and Reintegration (DDR), a civilian component of 69 staff members that operates throughout DRC with offices in Goma, Bukavu, Bunia, Beni, Kalemie, Butembo, Uvira and Lubero. This position is located in Goma, which is classified as a “D” hardship duty station and a non-family duty station.

Recognizing the critical role of the DDR component in the national DDR-CS in DRC, a budget of over $3 million USD was allocated to the section to conduct DDR activities complemented by Community Violence Reduction (CVR) projects in all key regions in DRC. The DDR Section lacks the technical expertise to effectively develop and establish comprehensive planning processes for the DDR Section. The successful candidate therefore will provide essential technical expertise in planning processes of these DDR and CVR activities for which technical expertise is required, which is limited within the Mission.

Tasks and responsibilities:

Within limits of delegated authority, as defined by the Chief DDR/RR and/or Deputy Chief DDR/RR, the Strategic Planning Officer will be responsible for:

Regarding “Partnerships, Planning and Programming”, the Strategic Planning Officer will:

- Facilitates joint and integrated planning between mission components, in accordance with the Policy on Integrated Assessment and Planning (IAP) guidelines and senior management guidance.
- Conducts analysis, formulates recommendations, and drafts segments of documents to assist DDR management to develop, implement, and monitor strategies to maximize the individual and collective impact of MONUSCO DDR response in DRC, concentrating on mandated tasks and activities required to consolidate peace and security, through a strategic partnership with relevant components and partners.
- Provides advice to DDR Section in development of section-level plans, ensuring coherence with the Mission’s overall strategic direction.
- Supports the preparation of a Mission Concept, or similar initiative, which translates the DDR section mandated tasks into a form that fuses objectives, timelines and expected outcomes into a coherent whole.
- Assist in the preparation of the budget, including staffing needs and workplace planning, and advises senior management to help ensure resources are used to support implementation of section plans, mission priorities and Integrated Strategic Framework (ISF).
• As directed by DDR leadership, designs, and facilitates development of other strategies and plans required for implementation of the section’s mandate.

Regarding “Analysis, Advice and Reporting”, the Strategic Planning Officer will:

• Provides advice to senior management and programme managers on strategic and operational planning policy, procedures, and best practices, in line with the Policy on Integrated Assessment and Planning (IAP).
• With all relevant stakeholders, facilitates the development and implementation of an UN Integrated Strategic Framework, or equivalent document, for peace consolidation in the country.
• Prepares DDR Sections Results-Based Budget (RBB) framework and performance reports, and prepares inputs as required for audits, budget monitoring and performance reporting.
• Where applicable, stands in for the Deputy DDR Section Chief in coordinating the work of the senior leadership forum or other planning mechanisms.
• Performs other duties as required

The Strategic Planning Officer will, in close coordination with his/her supervisor, develop a work plan outlining jointly agreed priority tasks. The Strategic Planning Officer will work closely with all MONUSCO/DDR staff and will be supported in his/her tasks by the Section’s focal point for planning processes.

Qualification and Experience

• An advanced university degree in a relevant field;
• At least 5 years of relevant progressively responsible professional experience, including in planning, evaluation, programme management or policy development at a strategic level as well as facilitating and coordinating multi-stakeholder processes in peace consolidation setting, including at least 1 year of experience working in one of the above fields in or in support of a field operation of the United Nations Common System or a comparable international organization;
• Comprehensive knowledge of relevant UN policies, procedures and operations and knowledge of DDR;
• Experience in a conflict or post-conflict setting is desirable;
• Practical experience in using monitoring and evaluation tools;
• Strong analytical skills;
• Flexible attitude and strong intercultural skills;
• Ability to work independently as well as being a team player;
• Ability to promote collaborative relationships;
• Excellent written and oral communication skills;
• Results orientation, sound judgement, considerable working capacity and ability to perform under time pressure;
• Professional fluency in two Swiss national languages, including French as well as English (written and oral);
• Physical and mental fitness to work in this context;
• Possession of a valid automobile driving license;
• Swiss nationality.

Duty station: Goma, with occasional travel
Start of assignment: 01.03.2023
Duration of contract: 1 year (renewable)
Deadline for applications: 30.10.2022
Interviews are scheduled to take place in Berne on: 14-16.11.2022
Family: Non Family Mission

Click here to learn more about the organization: https://monusco.unmissions.org/

For further information, please contact:
• Mrs. Geneviève Swedor, program officer, (genevieve.swedor@eda.admin.ch, +41 58 485 26 60) for questions related to the mission or
• Mr. Raphael Mularoni, Recruitment Officer (raphael.mularoni@eda.admin.ch, + 41 58 462 17 25) for questions on requirements and on the selection process
Assignment:
The assignments take place within the framework of the Swiss Expert Pool for Civilian Peacebuilding. The seconded expert receives a contract from the Federal Department of Foreign Affairs for the duration of their deployment PVFMH (D) / OPers-PDHH (F) / OPers-PRA (I).

Please apply through the Swiss Federal Administration recruitment system.

A complete application contains:
- an application letter in English;
- a CV in English;
- diplomas and work certificates;
- the completed Personal History Form

Swiss Expert Pool for Civilian Peacebuilding
The deployment of civilian experts within the scope of Switzerland’s policy on peace, human rights, and humanitarian issues is part of an old tradition. According to the specific needs, these civilian experts are made available for temporary civilian peace projects in such capacities as election monitors, police advisers, or specialists in domains such as constitutional matters, mediation, rule of law, human rights, and humanitarian law. (www.eda.admin.ch/expertenpool)