



## VISA APPLICATION FOR STUDY IN SWITZERLAND

The competent authorities in Switzerland are responsible for issuing entry permits for the purpose of study. The decision process takes between 8-12 weeks. The following procedure is required:

The application has to be submitted at the visa counter at one of our representations by appointment from Monday to Friday in the morning (except on Chinese and Swiss public holidays).

Appointments must be made through the company VFS Global: <https://visa.vfsglobal.com/chn/en/che>

**Non-compliance with the set guidelines (items not presented, photocopies missing, etc.) will lead to the application being rejected. Thank you for your cooperation.**

Following documents in English, French, German or Italian are required:

- National passport or official travel document valid for more than 3 months beyond the validity of the requested visa, with at least two blank pages
- 2x copy of the passport including the signature page and if existing, of the past Schengen visas
- 3x **visa D** application form (**application for national visa for stays of more than 90 days**), duly completed and signed by the applicant. The form can be downloaded on the website: <https://www.eda.admin.ch/countries/china/en/home/visa/entry-ch/more-90-days/documents-national.html>
- 4x coloured passport photo undamaged, of recent date, white background, size 3.5 cm x 4.0 cm
- 2x signed curriculum vitae
- 2x signed study plan, stating the reasons why you would like to study in Switzerland and what you expect from your studies
- 2x signed future plan, including educational and professional achievements intended after having finished the studies in Switzerland, explanation on how the student is going to benefit from the studies in the future
- 2x set of previous school certificates/diplomas (certified by a notary and translated into French, German or Italian) (1 original and 2 copies)
- 2x letter of acceptance of the chosen school or university in Switzerland (1 original and 2 copies)
- 2x proof of sufficient financial means (e.g. bank statements, bank certificates, etc.) (1 original and 2 copies)
- 2x proof of payment of school fees in Switzerland
- 2x complete address in English and Chinese including postal code and phone number
- 2x valid IELTS or TOEFL test, if courses are taught in English (1 original and 2 copies)  
(NOTE: Students who have received a scholarship from the Swiss Federal Government do not have to provide any language test)

- **Minors:**

- 2x notarized letter of agreement from both parents or legal guardians indicating the consent to study in Switzerland for the indicated time, legalized by MFA (when not in China, attested by the relevant authorities in the country of residence) (1 original and 2 copies)
- 2x notarized certificate of family relation or proof of guardianship, legalized by MFA (1 original and 2 copies)

Documents not in English, French, German or Italian require a notarized translation

- Visas for students with the purpose of study in Switzerland are free of charge except postdoc
- Any other documentation you consider relevant to your application
- The cantonal migration authorities may ask for additional documents

The application will be forwarded to the competent Swiss authorities for their decision (8-12 weeks).

On receipt of the authorisation, the applicant has to contact the Embassy/Consulate General directly by e-mail:

Beijing: [beijing.visa@eda.admin.ch](mailto:beijing.visa@eda.admin.ch)

Shanghai: [shanghai.visa@eda.admin.ch](mailto:shanghai.visa@eda.admin.ch)

Guangzhou: [guangzhou.visa@eda.admin.ch](mailto:guangzhou.visa@eda.admin.ch)

**Applicants are responsible to check their visa status from time to time by e-mail in English or a Swiss national language.**

Beijing, September 2021