



Job vacancy: Economic Officer

The Consulate General (CG) of Switzerland in Chengdu plays an important role in the strengthening and enhancement of the Sino-Swiss economic relations in the Provinces of Sichuan, Yunnan, Guizhou and the Municipality of Chongqing. It cultivates regular contacts with relevant Chinese authorities and is in charge of the organization of official bilateral visits. The CG analyses economic and financial developments in the Southwestern region, provides Swiss companies with economic and legal information and if necessary, carries out diplomatic interventions.

We offer a challenging job in a dynamic environment and in a field of highest priority to our country. As a member of a small team of very motivated professionals, you will work - mostly independently - as an Economic generalist, promoting Swiss interests. Employment is full time and on local contract (applicable Chinese law).

Your responsibilities

- Analyze and report on the economy and trade policy developments as well as on selected topics of specific relevance to Switzerland
- Contribute to the deepening of the Sino-Swiss economic relations in the region
- Provide general support as well as economic and legal information to Swiss companies
- Organize visits and provide assistance to official high-level or expert delegations from Switzerland
- Develop a network with relevant Chinese authorities, the local Swiss and Chinese business communities as well as economic experts from academia and think tanks.

Required qualifications and skills

- Chinese native speaker; excellent English (Proficiency level), mastering of a Swiss national language is an asset
- University Master degree in Economy, B&A or International Relations
- Working experience in government, business, economic affairs or related areas experience with working in a Trade Promotion office (or similar organization) is an asset
- Ability to work independently; strong organizational skills; communicative personality & good team player

Application

- Send your application in English including a letter of motivation and a resume (Curriculum Vitae) until **April 15th 2018** to: ctu.vertretung@eda.admin.ch
- Reference in title: "Economic Officer"

Note on procedure:

Only complete applications will be considered.

Shortlisted candidates will be contacted for an interview by April 18th 2018.