



# Student visa

## (stay of more than 3 months)

### Documentary requirements

- **Three [visa application forms](#)** (“Application for a long stay visa D”) duly filled out, dated and signed by the applicant, for minors signature of parental authority or legal guardian
- **Four passport-sized pictures**  
recently made color pictures, 3.5 - 4 cm in width, neutral light background, head takes up 70-80% of the surface
- **Passport**  
valid at least three months after the planned entry date in the Schengen territory, at least two blank pages; for resident foreigners: work permit and/or resident permit and valid exit/re-entry permit in the passport
- **Two photocopies of the passport**  
personal data page, official entries and previous Schengen visa
- **Registration confirmation**  
school/university, original with two photocopies
- **Payment confirmation**  
school fees, original with two photocopies
- **Proof of sufficient funds**  
for the duration of the intended stay in Switzerland (bank statements of applicant or sponsors with letter of sponsorship or guarantee), original with two photocopies
- **Diploma**  
already completed studies and CV, original with two photocopies
- **Written commitment**  
to leave Switzerland after the intended stay, original with two photocopies
- **Letter of motivation**  
including the reason for studies in Switzerland (prove that the proposed studies are necessary for further studies or employment in the country of residence) and the future plans after the studies, original with two photocopies
- **Birth certificate**  
original with three photocopies for applicants under the age of 18; if minors travel without their legal guardian a parental consent legalized by Amphoe must be presented in original.

**Only a complete application will be accepted. Documents in Thai language must be translated into English or in one of the Swiss national languages by one of the accredited translation [offices](#). Original documents are returned to the applicant.**

### Fees

[Here](#) you can find the visa application-handling fee levied by the Regional Consular Center. The fee must be paid in cash in local currency at the time of lodging the application at the Regional Consular Center.

## **Procedure**

Applications are accepted on appointment basis only. Please refer to [VFS Global](#) to book an appointment to submit the application at the Regional Consular Center in Bangkok. The appearance in person of the applicant is mandatory as the language skills will be assessed.

The visa application will be submitted to the competent office for migration in Switzerland for decision. The process may take 8 to 12 weeks. The applicant may contact the Regional Consular Center in Bangkok after two months earliest to inquire about the status of the application. Once the authorization to enter Switzerland has been granted, the passport can be submitted directly to the Regional Consular Center in Bangkok by the applicant or by a third person during the opening hours without prior appointment. The visa can be picked up the following working day.

Bangkok, January 2019