



Schengen Visa for Swiss/EU/EEA Spouse or Swiss/EU/EEA Dependant

Please note that the visa application must be submitted to the Swiss Representation responsible for your country of residence.

- 1 completed application form duly signed by the applicant
The form can be downloaded from the following website:
<https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html>)

In case of minors:

If travelling unaccompanied or with only one parent, a letter of consent from the parent/s must be submitted.

Furthermore both parents must sign the form and add a copy of their passports.

A birth certificate must always be provided.

- 1 passport-size photograph
not older than 6 months and complying with the following requirements
https://www.icao.int/Security/mrtd/Downloads/Technical%20Reports/Annex_A-Photograph_Guidelines.pdf)
- National passport valid for more than 3 months beyond the validity of the requested visa, with at least two blank visa pages (the pages do not need to be consecutive)
- Copy of the passport including the signature page
- UK residence permit valid for more than 1 months from the day you exit the Schengen area
- Copy of UK residence permit
- Copy of transport documentation with applicant's name as passenger:
 - by plane confirmed booking with airline booking reference number
 - by train rail ticket
 - by car ferry ticket, and either confirmed hotel booking or a signed invitation letter with exact dates of stay from host in Switzerland, together with a copy of their passport (showing bearer's signature) and Swiss residence permit (if the host is not Swiss)
- Proof of relationship:
Swiss/EU/EEA Spouse:
 - Original passport of spouse AND original marriage certificate in original language AND original translation (since documents which are not in English, German, French, Italian or Spanish require a stamped certified translation)
 - Copies of passport of spouse, marriage certificate in original language and original translation

Swiss/EU/EEA Dependant:

- Original passport of parent/child AND original birth certificate AND original translation (since documents which are not in English, German, French, Italian or Spanish require a stamped certified translation)
 - Copies of passport of parent/child, birth certificates in original language and original translation
 - Letter from Swiss/EU/EEA national whose parent (applicant) is financially dependent on them. The letter must confirm the dependence (no own income) and that all parties live at the same address. Proof of dependence and address must be provided.
- The visa application is free of charge.

If you apply at the Regional Consular Centre in London, please collect your passport either in person or provide a prepaid, self-addressed Royal Mail special delivery envelope, when you submit your application.

IMPORTANT: Please note that this is not an exhaustive list. If necessary, you may be requested to bring additional documentation.

Processing time is approx. 7 working days from the date of receipt of documents. Please note that the visa cannot be issued on the same day and that **for the following nationals the visa processing time takes up to 14 working days:**

Afghanistan, Algeria, Azerbaijan, Bangladesh, Belarus (applies only to holders of diplomatic or service passports), D.R. Congo, Egypt (does not apply to holders of diplomatic and service passports), Eritrea, Ethiopia, Iran, Iraq, Jordan, Kazakhstan, Kenya, Kyrgyzstan, North Korea, Kuwait, Lebanon, Libya, Maldives, Mali, Morocco, Mauritania, Niger, Nigeria, Pakistan, Palestine, Qatar, Russian Federation, Rwanda, Saudi Arabia, Somalia, Sri Lanka, South Sudan, Sudan, Syria, Tajikistan, Tunisia, Turkmenistan, Uzbekistan, Vietnam, Yemen, Refugees, Stateless Persons..

When applying with TLScontact:

Visas can be applied for at the Swiss Visa Application Centre in London, Manchester or Edinburgh see webpage: <https://ch.tlscontact.com/gb/>. Please note the use of this service will incur a handling fee.

For family member of a Swiss, European Union (EU) or European Economic Area (EEA) citizen, limited appointments available at the **Swiss Regional Consular Centre**. If you wish to apply there, please book the appointment through the TLScontact website. If no appointment was made in advance, neither TLScontact nor the Embassy of Switzerland in London will accept a visa application.

It is suggested that you apply at least one month prior to departure, but not more than six months before the planned entry.

Each case is reviewed separately at the time of application, and no guarantee can be given that a visa will be issued. NOTE: the Regional Consular Centre in London cannot be held responsible for any delay or if the visa is refused.

Non-compliance with the set guidelines (items not presented/photocopies missing) will lead to the application being rejected without being processed.